

St John's Lutheran Church

September 8<sup>th</sup>, 2015

Present – Tim Tjosaas, Pastor Randy, Jay Harris, Deb Smith, Adam Richards, Lindsay Colwell, Amanda Sabelko, Dennis Foster, Wayne Hendrickson, Dan Ziebell Pastor Dana, Roger Carlson

Absent – Carol Cady, Bill Thornburg

President Dennis called the meeting to order.

Before we started our agenda, we had a visit from the audit committee. This included Dave Ziegler, Barb Pike, and David Bornfleth. They presented their findings and made the following recommendations to the council:

- a. Update list of authorized bank account signers following the annual meeting and keep a copy in the church office.
- b. Council should follow through to establish a written policy for counting and depositing revenues
- c. All checks need a dated invoice attached – no exceptions
- d. Written policy for expense procedures and storage of supported documents
- e. Prepare an inventory or file for all personal property
- f. Create a documents retention policy and a group to use it
- g. CKP should conduct a separate audit.

Council thanked the committee for their report and findings and they left the meeting.

The agenda had nothing to be added. Tim made a motion to accept and was seconded by Wayne – agenda passed.

The council read the mission statement

Dennis briefly talked about the “courageous leadership” we talked about at the previous meeting and gave a handout on sample agenda's for other churches who have transitioned to a more leadership style council.

Lindsay led the group with devotions

After brief discussion of the audit committee, Deb and Jay said they would meet later to talk about the recommendations from the audit committee.

Pastor Randy led the group in our book discussion “Tattoos on the Heart”, size and model of church, and spiritual leadership.

August minutes were reviewed and a motion to approve was made by Tim and seconded by Wayne – August minutes approved as presented.

Reminder that the council is serving the breakfast on the 27<sup>th</sup> of September.

Jay went over financials for August. Through August we currently are behind \$35,000 and have this on the line of credit at the bank. Two questions came up with the budget.

- a. Funeral lunches requesting an increase to their account in terms of carry over funds
- b. Dedicated funds – how to determine if a new account should be established.

Both questions were sent to the finance committee to look into further as to why the need to increase for funeral budget and to establish a framework for new dedicated fund accounts.

Dennis handed out a ‘written budget’ idea to look over for possible future use.

A motion to approve the August Financials was made by Adam and seconded by Dennis – financials approved.

Staff reports were submitted previously and no questions were asked by the council.

#### Old Business

Approval at the meeting of the hiring of Jason Wright per previous e-mail vote. Motion to approve was made by Dan and seconded by Deb – motion carried. E-mail vote was 100% unanimous approval for hiring.

Pastor Randy gave an update on the membership renewal.

Summer services were talked about the feedback seemed positive. Attendance was good compared to previous years.

Fall Stewardship campaign starts Sept 27<sup>th</sup>.

#### New Business

1 transfer out

Next meeting will be Tuesday October 13<sup>th</sup> at the Church. Devotions will be led by Dennis.

Motion to adjourn by Jay, seconded by Tim. Meeting adjourned.