

## May 2018 Council Minutes

St. John's council met on Tuesday, May 8<sup>th</sup> at 7:00 pm in the Conference Room. Present members included Jen, Marlo, Kim, Al, Joel, Jon, Kyle, Dan, Sharyn, and Kelly. Pastor John, Lindsay, and Amanda were also present.

### **1. Call to Order**

Marlo called the meeting to order at 7:00.

### **2. Approval of Agenda**

Al moved to approve the agenda. Kyle seconded the motion. Motion carried.

### **3. God Sightings**

Council shared God sightings that they have recently experienced.

### **4. Devotions**

Al led devotions for the team.

### **5. Reports**

- a) *Previous Meeting Minutes* - Marlo moved to approve the March meeting minutes. Al seconded the motion. Motion carried.
- b) *Discuss staff and commissions reports* – Worship and Music Commission recommended removing service on Christmas Day (Tuesday) due to a low attendance last year (50 people). Council considered the recommendation, but felt it was important to keep Christmas morning service and understands if Worship and Music Commission prefers to change the format to help with staffing, and scaling to a smaller worship size. Council unanimously agreed to keep Christmas worship service. Jen will follow up with Jodie on the discussion. Marlo made a motion to vote on councils decision. Kyle seconded. Motion carried.

The Growth and Hospitality Commission is working to provide some updates to the Welcome brochure. At this time, it will primarily consist of staffing updates and categories will remain broad until the Ministry Site Profile is complete.

The Media Commission had addressed the need for a communication task force to assist with rebranding St. John's. Recommendations for names are requested and considered by June.

Shelly had submitted a proposal from Metro Sales, Inc. for business machines contracting for the church office. St. John's has a 30+ year relationship with Metro and is priced competitively with another quote that Shelly had procured from a different vendor. Kim will work with Shelly to finalize contract details and will provide council with the final contract in the next council packet.

### **6. Financials**

- a) *Summary of the past month's financials* - The April financial reports were not yet ready for the month due to the timing of the May council meeting. Council can expect two months of financial reports in the June packet.

- b) *Stop Payment Policy* – Kim presented a stop payment policy for vendors. The policy had been reviewed and approved by the Finance Committee. Al moved to approve the Stop Payment Policy. Marlo seconded the motion. Motion carried.
- c) *Credit/Debit Card Policy* – Kim presented a credit/debit card policy that documents credit card usage, reimbursements, receipts, and parameters for purchases exceeding \$500. The policy was reviewed and approved by the Finance Committee. Council would like to add to the policy that “misuse of the policy may result in termination of employment”. Al moved to approve the policy with the amendment. Kyle seconded. Motion carried.
- d) *Approve financial report* – there was no financial report to approve at this meeting.

## **7. Old Business**

- a) *Round Table* – The worship and Music Commission is seeking musicians for the summer and Wednesdays. This is a great opportunity for musical students to become involved. Please have interested people contact Lindsay or Jodie.

CKP is looking to add certified mulch to its outdoor play space. Old mulch will not have to be removed. OASIS and Sunday School students. also enjoy this area. There may be an opportunity to work with the City of Kasson and their fall order to save hauling and usage fees.

Lindsay shared information on a learning opportunity to help see St. John’s from a fresh set of eyes and provide feedback. This includes information on stewardship giving and shifting from obligation causes to giving to passions. There is a 3-day conference on some of these rethinking ideas in late July if anyone is interested.

- b) *Ministry Site Profile* – A few of the profiles had been submitted by the council meeting. Marlo will resend the profile to council to ensure that everyone has an opportunity to complete it by May 15<sup>th</sup>.

## **8. New Business**

- a) *Foundation Proposal* – Marlo attended the Foundation Committee meeting to learn more about its processes, parameters, and activities. Council agreed that it’s important for the congregation to understand how the foundation differentiates itself from the church, and the parameters for foundation requests. Council reviewed all approved Foundation requests together and unanimously agreed to accept proposed funding with the exception to Operation Christmas Child, as monies utilized to fund global missions supported by St. John’s and the ELCA and St. John’s are of greater impact to St. John’s purpose and guiding principles. Lindsay will reach out to the Foundation to close the loop for additional expenditures. Marlo moved to accepted Councils decision on the Foundations proposal, Al seconded. Motion carried.
- b) *Call Committee Discussion* – Council reviewed names that had been submitted as nominees for the upcoming call committee. Council was able to narrow down the list of names to represent a representative sample of the congregation. The executive team will then contact the names on the list to determine who is available and willing to serve on the call committee. Al moved to allow the executive team to finalize the names that were presented by the council. Kyle seconded the motion. Motion carried.

## **9. Leadership/Vision**

Council discussed how the Transition Team can communicate its findings to the Call Committee that is currently being formed. The Transition Team can then be decommissioned, and the Call Committee can be commissioned on Sunday, May 20<sup>th</sup> and Wednesday, May 23<sup>rd</sup>. Council's commissioning will be on Sunday, June 3<sup>rd</sup> and council should plan to serve breakfast with their families on that same date.

## **10. Upcoming events/meetings**

Next council meeting is Tuesday, June 12, 2018 7:00 pm in the Conference Room

Kelly will lead May devotions.

## **11. Motion to Adjourn**

Joel moved to adjourn. Marlo seconded the motion. Motion carried.

## **12. Lord's Prayer**

Council closed the meeting with the Lord's Prayer.

Respectfully Submitted,

Kelly Utesch