

December 2018 Council Minutes

St. John's council met on Tuesday, December 11th at 7:00 pm in the Conference Room. Present members included Jen, Marlo Kim, Kyle, Joel, Al, John, and Kelly. Pastor John, Deacon Amanda, and Lindsay were also present. Sharyn and Dan were absent. Renae Solberg and Dennis Foster attended as special guests.

1. Call to Order

Jen called the meeting to order at 7:02.

- a) Jon made a motion to approve the agenda. Al seconded. Motion carried.
- b) Renae presented council with a check for \$23,500 from the lutefisk dinner to benefit the ELCA. It was noted that the dinner was well attended, with 2012 meals served. The Post Bulletin and ABC News 6 both ran stories to promote the event.
- c) Jen hadn't received any thank you notes or correspondence to share, but will be writing thank you notes to the musicians for their efforts in the well-received services of lessons and carols held on December 9th.

2. Devotions

Joel led devotions.

3. Reports

- a) *Discuss Staff and Commission Reports* – Lindsay shared a chapter from *Sticky Faith* by Powell, Griffin and Crawford in an effort to help build up faith in older youth/young adults, and how to help keep them with the Church.
- b) *Approve Previous Meeting Minutes* – Marlo made a motion to approve the submitted reports and previous meeting minutes. Kyle seconded the motion. Motion carried.

4. Financials

- a) *Summary of the past month's financials* – November giving was down \$4,000, which adds to \$20,000 for the year. There is also \$17,000 to date that has been borrowed and due to dedicated accounts.
- b) *2019 Budget* – Kim is continuing to work on the budget. Currently there is a \$56,000 deficit shown that is being evaluated.
- c) *Narrative Budget* – Jen, Marlo, Kim, and Kelly will work to create a 2019 narrative budget to be presented to the congregation at the annual meeting.
- c) *Envelopes* – In an effort to reduce costs and improve the counting process, the labeled giving envelopes/booklets will be eliminated for 2019. Blank envelopes will be available in pews. This will save roughly \$1500 on printing and \$600 on shipping. Jon made a motion to approve the new envelopes. Al seconded the motion. Motion carried.

5. Old Business

- a) *Call Committee Update* – Tabled for closed session with call committee.
- b) *Commercial Property Insurance* – The commercial property insurance task force received 3 estimates on commercial property insurance effective January 1, 2019. The task force plans to meet later in the week to begin to run comparisons and to ask questions to each respective company in order to clarify each request. The task force will make a recommendation to council, allowing council to hold a vote on Sunday, December 23rd.

6. New Business

a) *2019 Council Nominating Committee* – Per the church’s constitution, a nominating committee should have been selected at the previous annual meeting. This did not occur, so a committee will be appointed. Per the constitution, the nominating committee should include council members who have finished their terms, which includes Sharyn and Joel, and the committee should consist of 6 people, none of whom have just participated on a nominating committee. A nominating committee should also be selected at the annual meeting in January 2019 for the 2020 council.

b) *Leave Policy* – Council reviewed the leave policy that is based on the ELCA guidelines and recommendations. The only recommendation was to remove the word “rostered staff” and replace it with “program ministry staff”, and Al made a motion to approve the policy with that update. Kyle seconded the motion. Motion carried.

c) *Accountable Reimbursement Policy* – Kim presented an accountable reimbursement policy for staff expense reimbursement. Jon made a motion to approve the policy as presented. Al seconded the motion. Motion carried.

c) *Closed Session* – Elected council held a closed session to meet with the call committee. Following the session, Kyle made a motion to approve the call committee’s recommendation by for lead pastor and move the recommendation to a congregational vote on Sunday, January 6th following second service. Marlo seconded the motion. Motion carried.

7. Motion to Adjourn

Kyle made a motion to adjourn. Jon seconded the motion. Motion carried.

8. Upcoming events/meetings

Information meeting/voting on lead pastor on Sunday, January 6th following second service. Next council meeting is Tuesday, January 8, 2018 7:00 pm in the Conference Room. January devotions will be led by Kim. Congregational meeting on Sunday, January 20th, following second service.

Respectfully Submitted,
Kelly Utesch