

December 2019 Council Minutes

Tuesday,

December 12th, 2019 7pm Fireside Room

Present: Jen, Marlo, Kim, Kyle, Ann, Rayelle, Al, and Kelly. Deacon Amanda, Lindsay, and Pastor Dave were also present. Dan and Jon were excused.

- 1) Call to Order - Jen called meeting to order at 7:10pm
 - a) Approval of Agenda – Ann made a motion to approve the agenda. Rayelle seconded the motion. Motion carried.
 - b) Welcome any guests No guests were present.
 - c) Review any thank you notes or correspondence sent to Council or St. John’s – Council was not aware of any correspondence to the church.
- 2) Devotions – Kyle led devotions.
- 3) Reports –
 - a) Discuss/Approve previous meeting minutes, staff and commission reports – Jen noted for Worship and Music that three families approached her to note that they were disappointed that there was no worship the Wednesday before Thanksgiving. Lindsay noted that youth may be utilized to assist with Stewardship activities in 2020. Lindsay noted that Shutterfly proceeds is missing under the council minutes regarding the directory comments. Jen noted that Media Commission should remove comments #17 due to irrelevance. Jen is following up on the fascia damage noted in the Properties report. Council discussed heating issues with one of the CKP classrooms, and that Dave Aakre is working with Decklever to address. Al made a motion to approve the reports as submitted. Marlo seconded the motion. Motion carried.
- 4) Financials
 - a) Summary of the past month’s financials – Kim noted that the financials that are shared are not updated correctly from McKerns. Pastor Dave, Marlo, and Justin have been working hard to address the CKP budget and have had some good conversations. Council wishes to extend a thank you to all involved, including Jessica, Rachel, and Amanda. Council noted that CKP is to provide to council monthly reports. It is important for these reports to be available in order to be more transparent to cash flow issues. Justin has done a very good job digging into those numbers, to show staff expenses are currently exceeding income. Kyle asked how long Council will allow CKP to continue to operate at a negative income. Kim noted that currently Council has \$25,000 in checks printed in the drawer waiting to be mailed, but only \$18,000 in the checking account.
 - b) 2020 Budget Presentation Meeting – One meeting to be held this year (Sunday, January 19th at 9:10 in the Fireside Room) for anyone who may have questions regarding the 2020 budget that will voted on during the annual meeting.
- 5) Old Business
 - a) Book Study – Rayelle led the discussion on Chapter 7 and Council completed the book study.
 - b) Membership Directory – Rayelle and the Directory team is looking for volunteers to staff check in tables for families coming in for directory photos. She noted that the Shutterly store front has received \$54 from members utilizing the church donation option while ordering personal Christmas cards and items.
- 6) New Business
 - a) Annual Meeting – Scheduled for Wednesday, January 22nd at 7:30pm. Will follow the same format as done in previous years (open forum). The narrative budget, which is being worked on

by Ariana, will be presented. The 2020 annual budget will be voted on. The nominating committee is working to seek individuals to fill empty council positions.

- b) Lutfisk Dinner - \$23,800 was raised. The church committed \$20,000 to the ELCA.
 - c) Key Proposal – The Properties Commission had drafted a key management process for council to review. With so many internal and external groups utilizing the church, there is concern over who has keys, who needs keys, and what happens if keys are no longer needed by a group or individual. Council reviewed the proposal and requested a sign out form so the requestor receives the rules, and a revision/approval date in case future updates are made to the policy. Council appreciates Properties initiative to protect the church assets by addressing this matter. Kelly will follow up with Properties to relay Council’s feedback.
 - d) Roundtable Discussion – Tracy Lee hopes to bring in a speaker in early spring. Pastor Dave noted that Rev Emily Carson, ELCA Director of Evangelical Mission, will be present on Sunday, March 1st, 2020. Pastor Dave reviewed the number of pledge cards received, and has reached out via email to 29 individuals. He compiled a list of volunteer hours noted by members and nonmembers – roughly 24,000 hours donated in 2019 – roughly equating to \$23,000 in labor costs through the use of volunteers. Pastor Dave reminded council of the Coffee house, golf tournament, and a letter writing campaign. He also noted that Family Camp will take place February 15th and 16th at Good Earth village.
 - e) Elected council members held a closed session.
- 7) Council shared God Sightings that they encountered.
 - 8) Motion to Adjourn – Kyle made a motion to adjourn. Ann seconded the motion. Motion carried.
 - 9) Council closed the meeting by reciting the Lord’s Prayer.
 - 10) Upcoming event/meetings
 - a) Next council meeting – Tuesday, January 14th 7pm in the Fireside room. Jen will lead devotions. Annual Meeting is Wednesday, January 22nd, 7:30pm.

Respectfully Submitted,
Kelly Utesch