

ST. JOHN'S LUTHERAN CHURCH
KASSON, MN

COUNCIL PACKET

November 12, 2019

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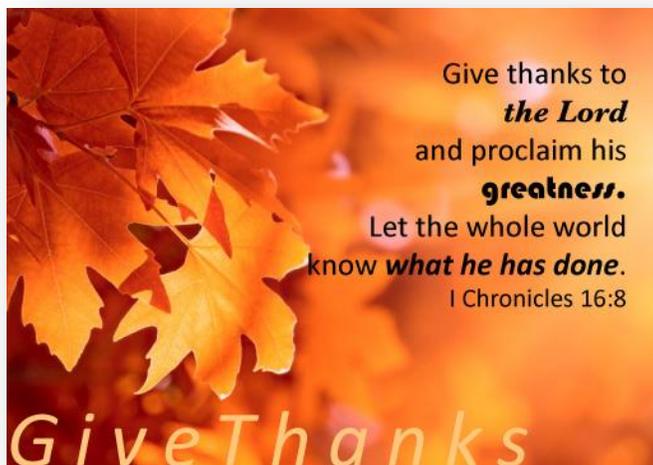
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2019 Council Covenant

**God
Open/Committed to Change
Open Minded
Honest
Timely
Respect
Support
Focus on a Common Goal!
Cohesiveness
Energized when we leave
Confidentiality
Conscious
Seeking
RelevantLeaders
Love our neighbors
Live our Faith so others want what we have.
Ask and they will come but thank them.**

Council Members

**Pastor David Efflandt
Pastor Nirmala Reinschmidt
Jen Smith
Marlo Bungum
Kim Allen
Kelly Utesch
Kyle Howell
Al Flickinger
John Klein
Dan Paulsen
Ann Trihey
Rayelle Haase
Lindsay Colwell
Amanda Sabelko**

St. John's Lutheran Church

"We are disciples of God, living in his grace as an inclusive community, worshiping together, growing in faith, serving others, and living as witnesses of Jesus Christ."

Council Meeting Agenda

Tuesday, November 12th, 2019 7:00 p.m. - Fireside Room

1. Call to order – Jen (10 minutes)
 - a. Approval of agenda
 - b. Welcome any guests
 - c. Review any *thank you* notes or correspondence sent to Council or St. John's
2. Devotions – Kelly (5 minutes)
3. Reports – Jen (5 minutes)
 - a. Discuss/Approve previous meeting minutes, staff reports, and commission reports
4. Financials – (25 min)
 - a. Summary of the past month's financials (Kim)
 - b. 2020 Budget meeting recap/Preliminary budget (Kim)
 - c. Narrative budget update (Marlo)
5. Old Business – (20 min)
 - a. Book Study: Chapters 7 (Rayelle)
 - b. Stewardship update (Jon/Pastor Dave)
6. New Business – (20 min)
 - a. Roundtable discussion
 - b. Closed session – elected council
7. "God Sightings" – All (5 minutes)
8. Motion to Adjourn
9. Lord's Prayer
10. Upcoming events/ meetings:
 - a. Budget meetings with commissions
 - b. Next council meeting – Tuesday, December 10th, 2019
 - i. Devotions – Kyle
11. Parking lot (Items for future discussion):
 - a. Foundation disbursements (Jen)
 - b. Facility usage update (Pastor Dave)
 - c. Constitution and bylaws review update (Pastor Dave/Kyle)
 - d. Personnel handbook update (Jen)
 - e. Procedural audit update (Kim)
 - f. Membership directory (Rayelle)
 - g. CKP (Marlo)

October 2019 Council Minutes

Tuesday, October 8th, 2019 7pm Fireside Room

Present: Jen, Kyle, Dan, Al, Ann, Rayelle, and Kelly. Pastor Dave, Deacon Amanda, and Lindsay were also present. Marlo, Kim, and Jon were excused.

- 1) Call to Order - Jen called meeting to order at 7:06pm
 - a) Approval of Agenda – Al made a motion to approve the agenda. Rayelle seconded the motion. Motion carried.
 - b) Welcome any guests – No guests were present.
 - c) Review any thank you notes or correspondence sent to Council or St. John’s – Kelly to send a thank you card on behalf of Council to Dan Penz of Elcor Construction for their work on the parking lot. Their final bill was roughly \$1200 less than the estimate – materials were provided at cost, and no labor was charged. Kelly will also send a thank you to Terry Czeck for feeding the leaders at the All Commission meeting.
- 2) Devotions – Dan led devotions
- 3) Reports –
 - a) Discuss/Approve previous meeting minutes, staff and commission reports – Dan reminded the group of the CKP fundraiser and shared a flyer. Lindsay stated that Youth and Family had just met, and that the report was no yet included in the packet for review. Growth and Hospitality is preparing for next week’s new member meeting. Lindsay had a question about the pre-populated budget form, but determined that some of the numbers were irrelevant, and the form was to be completed in its entirety. Properties is working with Customer Alarm to meet safety codes. The flat roof repair from June’s hail storm is underway.
- 4) Financials
 - a) Summary of the past month’s financials – Pastor Dave commented that the general offering and loose offering totaled roughly \$60,000, and that September’s giving was strong, and that expenses managed to be lower than budgeted. It appears that the Congregation is paying attention and responding to the request to help toward the deficit. Several noted that the stewardship offering discussions have been well-presented, and this offers a good start to the programming year. Commitment Sunday is coming up in a couple of weeks. The mortgage is currently at roughly \$60,000, and the debt is roughly \$80,000.
- 5) Old Business
 - a) Book Study – Lindsay led Chapter 5 “Faithful Giving” and the group discussed changing the way we focus on money. She noted the distinction between “giving” and “fundraising”. Al led Chapter 6 “Support and Sacrifice” and noted the distinction between the terms, and the freedom from burdens that sacrifice offers to those who give from their hearts.

- b) All Commission meeting review – Jen is working with Shelly with pulling together the respective commission submissions and meeting minutes into a packet that can then be distributed to each commission. Jen is also working to pull together the facility usage committee. Several positive comments about holding the meeting in the evening, versus mid-day as was done last year.
 - c) Stewardship update – Pastor Dave indicated previously that the congregation has been listening and that the \$5 bucket has helped with roughly \$3000 toward the General Fund. Kyle and Joel M are planning to cook breakfast on November 3rd, and Terry will be making dinner the following Wednesday 6th. Pastor Dave will likely offer a “Try a tithe” Sunday/Wednesday in first quarter, and also meet with top givers to thank them for their support to the Mission of the church.
- 6) New Business
- a) Roundtable Discussion – Lindsay noted that Youth and Family are hosting a dinner during worship in the Fellowship Hall on November 13th, with the goal of encouraging leadership with some of the newer families, how would like to serve and become involved in the church. Rayelle noted that 180 households have updated their contact information, and they will continue to solicit data prior to Lutefisk. Lindsay noted that two youth trips are planned for 2020, one for grades 7-12 (Duluth), and another trip for grades 10-12 (New Orleans). There will be a hard deadline signup of October 18th. There are also several Sugar Creek camp options for all ages. Lindsay said she is in the process of working on an email for 2020 seniors as well. Kelly encouraged Lindsay to incorporate Council Leadership into confirmation interviews as had been done in previous years. Jen has a contract from IMS, but will wait to hear from Properties Commission after their review before signing.
 - b) Elected council members held a closed session.
- 7) Council shared God Sightings that they encountered.
- 8) Motion to Adjourn – Ann made a motion to adjourn. All seconded the motion. Motion carried.
- 9) Council closed the meeting by reciting the Lord’s Prayer,
- 10) Upcoming event/meetings
- a) Next council meeting – Tuesday, November 12th 7pm in the Fireside room. Kelly will lead devotions. Rayelle leads Chapter 7.
 - b) Attend Commission Budget meetings as schedules allow.
 - c) Lutefisk October 24th.
 - d)

Respectfully Submitted,
Kelly Utesch

Post Script: On Wednesday, October 3rd, 2019, Council met in the library to consider a recommendation from the Personnel Commission and CKP for hiring Sonja Peters-Hartig for the Little Lambs Assistant. Jen, Ann, Dan, Rayelle, Al, and Kelly were present. Rayelle made a motion to extend an offer to Sonja Peter-Hartig for the Little Lambs Assistant position. Ann seconded the motion. Motion carried.

Pastor's Reports

Pastor Dave's Report, October 2019

Synod and Other Church-Related Events

I led two "Power and Boundaries" workshops in October:

- East Central WI Synod: October 2nd and 3rd, 2019 in Appleton, WI
- Wartburg Theological Seminary: Monday, October 7th, 2019 in Dubuque, IA

New Members Received

We received new members on Sunday, October 27 and Wednesday, October 30 during worship. We also hosted a New Members Class after worship on Sunday, October 13. Many thanks to sponsors and to the Growth and Hospitality commission for their time and energy.

Giving to God Series and Stewardship Commission

We are looking for help with the Coffee House Fundraiser on Saturday, March 7, and the Golf Tournament Fundraiser on Saturday, May 16. Many thanks to our stewardship speakers throughout the series this fall, for those who attended our weekly Bible studies on Wednesdays and Sundays, to our local Thrivent Representative, Justin Nelson, and to the members of our stewardship group. We are hopeful for the continued work of the Holy Spirit here at St. John's, and the many ways that God will continue encouraging us all to steward our many gifts.

Getting out into the Community

I continue to work with the KMHS band, and I am excited to do so in the months ahead. I am looking forward to attending "Shrek" in November, and to be blessed by the amazing gifts of many of our youth here at St. John's. I was also blessed to have many members of our local...and not so local...community come into our building for the annual Lutefisk dinner. What an event! Thanks to everyone who volunteered their time and energy for the months leading up to the event, and to the many people who came to mash potatoes, cut fish, serve food to our guests, do dishes, made salads, made gravy, took take-out orders, and a hundred other things that went into making that day go off without a hitch! Many thanks to the leadership as well! I am grateful for the ways that you extended hospitality to our guests. And...the Lutefisk wasn't that bad either. I'll even have some more next year.

Continuing Education

I will be attending one more retreat in Alexandria, MN on the following date: **February 9-11, 2020**

Cancer Treatment

My procedure was a success, and now I am in the process of a slow recovery. Thank you for your continued prayers!

Premarital Counseling: I am providing counseling for one couple at present
Funerals / Baptisms: I did not preside at any funerals in October. I presided at three baptisms.
Pastoral Care Visits: I had seven pastoral care visits in October.

Days Off / Vacation Information

Number of Days Off Through 10/25/2019: 35 **Days Off that I worked in 2019:** 7
Number of Comp Days Remaining: 3 **Quarterly Sundays Available:** 4 **Quarterly Sundays Used:** 0
Vacation Days Taken in 2019: 10 **Vacation Days Remaining 2019:** 2 Weeks and 1 Day / 2
Sundays

Upcoming Days Off: I used two of my comp days for my recovery from surgery in October. I will be taking my first quarterly Sunday on November 17. My next planned vacation is the week of Thanksgiving, 11/25-11/29; four vacation days and one day off. I am also planning on using my remaining vacation and comp days from Thursday, December 26, 2019 – Friday, January 3, 2020; One week of vacation, including a Sunday, and two days off.

Pastor Nirmala's Report: October

Visitation continues to the shut-ins and hospitalized

I did monthly worship at Sunwood and Fairview. Good attendance.

Prayer team met on Mondays.

I officiated funerals for Ron Eidem and Doreen Strand

I attended Staff Meetings.

I did the CKP chapel once.

Director's Reports

Children, Youth, and Family Ministry Development Director

Report to Council - November 2019

Faith Formation Updates

October is always a strange time of year with at least 2 weeks of vacation from programming! I've been using this time to prepare for our Children's Christmas Worship and curriculum writing for Club 56.

Club 56 will be learning about Christmas Traditions this year, both here in our own community as well as traditions from all around the world. Both classes invite adult participation during these lessons which will begin the week of November 17th through Advent.

Children's Ministries

Volunteers

We could still use some people who are willing to help out with preschool music on Sundays. Right now I'm doing it - but when I'm not available it does become an issue.

Continuing Education

During the month of November, I will be working with Vibrant Faith as I learn more about *Faith Formation for a New Generation*, which is their fancy way of saying Children's faith formation as we move into a more technologically advanced world. The class is specific to learning about new ways to engage with Generation Z or people who have been born after 1995.

Other Things

- November 3-5: Fall Theological Conference, New Ulm
- Nov 8: Attending the KM Musical @ KMHS
- Nov 19: Synod Assembly Worship Planning @ Assisi Heights, Rochester
- Nov 21: SEMN Synod Faith Formation Network @ Gloria Dei, Rochester
- First Call Small Group - meeting sometime between Thanksgiving & Easter

Submitted by Deacon Amanda Sabelko

Director of Youth and Family Ministry's Report to Council

November 2019

And Youth and Family Commission Report

High School Ministry

- Our students continue to attend youth troop on Wednesday evenings when they are able. We have had 5-10 students each week. The faces change each week depending on student's commitments, homework responsibilities, and sport seasons. We have been spending much of our time in fellowship, enjoying each other's company, and having a safe space to relax.
- We have 27 students registered for the summer trip to New Orleans. This will be a group of 10th-12th graders. We have 9 boys and 18 girls attending. Our adult leaders will be myself, Pastor Dave, and Lisa Hager. Laura Seljan may also be another adult leader, which would be a blessing as she is a wonderful photographer who can capture our experience! We are still looking for one more adult male leader. Al Flickinger is checking his schedule to see if he is able to join us again.
- Our fundraising for summer trips has begun with Sunday coffee hours. The Youth and Family Commission opted to make some changes to the way that we keep track of our fundraising in light of the adjustments being made to the way St. John's keeps track of things. After our conversation with the Finance Committee we have decided to ask for a flat \$200 payment from each participant this year, along with the requirement that each participant take part in 10 different events (coffee hour, Lenten Soup Supper, etc.). In this way we encourage our students to see their fundraising not as something that is just about their own totals, but rather about cultivating a sense of team from the beginning and sustaining that throughout the year.

Middle School Ministry

- I have made a couple of adjustments to the confirmation program this year. We are spending more concentrated time on the different elements of their faith statements. They have been spending time in conversation around their favorite worship songs/hymns, faith symbol, and Bible verses.
- Our confirmation students, along with our high school students, and a variety of other St. John's groups will be putting on the Advent tree auction again this year. Our groups always come up with an amazing array of inventive ideas that add to the festive look of our Fellowship Hall for the holiday season. Tree decorating will be happening on Wednesday, Nov. 20 and Sunday, Nov. 24.
- I have heard from Sugar Creek regarding summer programming. There will be programming available for current 3rd-12th grade students the week of June 14-19 when we are planning to attend for confirmation camp. More registration information will be available in December when their catalog is ready to be mailed.

Lindsay Continuing Education and Time Away

- Continuing Education/SE MN Synod updates
 - I presented, along with several volunteer parents, on welcoming all to worship at the October SE MN Faith Formation Network meeting. We had an excellent response from our colleagues in the synod. Disability Ministry is a very important topic that I am privileged to take part in.
 - I attended the SE MN Fall Theological Conference in New Ulm, along with Deacon Amanda, and Pastor Dave. The topic of Embodied Leadership was timely and goes to the heart of how I do ministry and theology. It was a privilege to learn from one of my seminary professors, Rev. Dr. Karoline Lewis.
 - I have been asked to serve as the representative of the Zumbro River Conference on the SE MN Synod's Faith Formation Table. I will start this position this month at the upcoming meeting.

- Lindsay Time Away
 - I will be on vacation and my 4th quarter weekend away Nov. 27-Dec. 3.

** This is my staff report, as well as the report for the Youth and Family Commission. We have not been able to meet as a large group, but different members of the commission have been taking things up on their own as we make things happen this fall.

Submitted by Lindsay Colwell, Director of Youth and Family Ministry

Youth and Family Commission: Katie Freerksen (chair), Patty Foster, Luckinger Hilaire, Al Flickinger, Erin Quam, Morgan Coy, and Ashley Johnson

Commission Reports

Creation Kids Preschool October meeting Minutes 2019

1. Director of Youth and Family
2. Classroom Updates-
 - Sonia's Studios will be doing school photos October 10.
 - Teachers have asked Evan for a new paper towel holder in the boys bathroom
 - The Bridge students will be taking a field trip to the apple orchard on October 9. The fire trucks will be coming to the preschool on October 21 in the morning. The afternoon classes will be going to the fire station.
 - Teachers would like a new climbing toy or house for outside. The one outside was cracked and they are getting rid of it.
 - Walkie-talkies will be utilized amongst teaching staff to communicate needs. Jessica will start to look for some on Buy and Sell. This will be helpful when teachers are outside and need to bring someone to bathroom.
 - Mrs. Moran will be having knee surgery in October and will need a substitute teacher. The date has not been finalized yet.
 - Mrs. Sullivan is looking for seniors to play piano for her class on Tuesdays.
 - Mrs. Sullivan would like aprons made for her classes for cooking. Amanda will reach out to congregation member
3. Administrator's Report
 - Mindy has finalized preparation for DHS
 - Continuing to look for an alternate email program.
 - Heather Wynia and Katie Freerksen have both agreed to be on the substitute list.
4. Foundation grant
 - Will need to apply for the foundation grant after the New Year. Would like to use this for billing software.
5. Pancake breakfast – Oct 13th
 - Pancake breakfast will take place October 13th. Tanya Young will be in charge of the silent auction. A subcommittee is working on organizing the pancake breakfast They will meet on Tuesday, October 2 at 6:00 p.m.
 - Cooks will need to report at 7 AM.
 - Teachers will be putting together a basket for the silent auction
 - The silent auction will begin Wednesday, October 9 at 5 PM.
 - The silent auction will end at 10:15 AM. Winners can pick up their items after the second church service.
 - UPDATED: Silent auction went very well. The final amount raised was \$3,449.74.
6. Miscellaneous
 - We will be selling cards for a cause starting October 1 through October 31. CKP earns \$13/box for each box sold. Additional fundraisers discussed.
7. Adjourn

St. John's Lutheran Education Commission Meeting Minutes

Monday, October 14th, 2019 7:00pm (Meeting Room)

Present: Deacon Amanda, Heidi, and Kelly

1. Amanda called the meeting to order at 7:06 pm.
2. Kelly led devotions. Heidi will lead devotions in November.
3. Old Business
 - a. *Sunday School/OASIS*
 - i. Amanda is checking to ensure all volunteers have completed background checks within the last three years.
 - ii. Positive feedback from families and volunteers to the start of the year. Staffing and substitute volunteers have been manageable. Kelly reported that Club 56 is working to accommodate into a smaller space, but that it doesn't feel like a "youth room" and that the Club 56 sign has also been removed from the door.
4. New Business
 - a. Christmas Program
 - i. Due to positive feedback from last year's program, the group will continue with a traditional Christmas program, which will take place on Sunday, December 8th. Rehearsals will take place on Sunday, December 1 from 9-10am, and on Saturday, December 7th from 10am-noon.
 - b. Advent Study
 - i. Club 56 will do Christmas Around the World. Parents and Adult members will be welcome to join in the conversation during these weeks.
 - c. 2020 Budget
 - i. Amanda updated the 2020 budget form after instructions from the All Commission meeting, and Kelly and Amanda met with Kim on Oct 10th for preliminary budgets. The education commission budget is tentatively requested for \$12,150, which is similar to 2019. After careful review and documentation of 2019, there are a few expenses that can be slightly decreased, and milestone, curriculum, and craft expenses essentially do not change.

Respectfully submitted,
Kelly Utesch

Mission & Outreach Commission

October 13, 2019

11:30 am

Attendees: Dan Ziebell, Ardis Grovdahl, Melissa Klein, Lindsay Colwell, and Jackie Longendyke.

Meeting Minutes

Agenda item: Missionary support of Karen Anderson

Discussion:

Jackie requested the \$2,000 Sponsorship to be sent to SE MN Synod, ELCA on 8/21/19.

Action items

Person responsible

- None
-

Agenda item: Haiti

Discussion:

There is a lot of Civil unrest in Haiti. The truck was not delivered as planned due to the Hurricanes and political unrest. There is a balance of \$1,099 in the dedicated account that can be distributed when possible. ****updated 10/17/19 – There were two incorrect entries on the account. There is a balance of \$985.01 that can be distributed.**

Action items

Person responsible

- Distribute funds when possible
-

Emilie/ Jackie

Agenda item: Budget

Discussion:

Jackie had received and reviewed a financial report through August 2019. Jackie provided a draft of the 2020 M&O budget for review. Ardis, Tanya, and Jackie are planning to meet with Finance on 10/17/19.

The new Cash Management Policy was reviewed. We discussed the policy in regards to the Haiti dedicated account. Jackie didn't think the dedicated accounts were required to seek approval first. ****updated 10/17/19 – The Cash Management policy does pertain to dedicated accounts also.**

Action items

Person responsible

- Meet with Finance on 2020 Budget
-

Tanya, Ardis, Jackie

Agenda item:

Food for Friends

Discussion:

Tracy Lee attended to give Mission & Outreach updates on the Food for Friends backpack program. The Food for Friends program serves headstart and K-4th grades. The Komet Pantry is at the Highschool. There is a Food Shelf at the middle school. Food for Friends supplies food to the Komet Pantry and middle school food shelf. They do run the backpack program during the summer, but the participants need to come to pick them up. There are 59 participants this year in the backpack program.

Qualifications require them to fill out a form, but do not have to be on the free or reduced school lunch program. Food for Friends serves the Kasson Mantorville school district. The program's primary need would be monetary donations. Food for Friends uses the St. John's tax identification and St. John's donates space at the church to support the program.

Action items

Person responsible

- None
-

Agenda item: Compassion International

Discussion:

No update this quarter.

Action items

Person responsible

- None
-

Agenda item: Ministry of Encouragement

Discussion:

Ardis reported that there are no events scheduled at this time, but they are looking at a few possibilities. Ardis is currently the only volunteer for this ministry. She hopes to continue to do one event a quarter or three times a year.

Action items

Person responsible

- None
-

Agenda item: Oasis Meals

Discussion:

Oasis meals started September 18th. Jackie provided a summary of the first four weeks. Attendance is down from last year. Lindsay said enrollment is lower than last year. Cost and expenses are pretty even at this time.

Action items

Person responsible

- None
-

Agenda item: Ready, Set, Learn

Discussion:

No update this quarter.

Action items

Person responsible

- None
-

Agenda item: 2020 Globe Offering Recipients

Discussion:

Jackie provided a draft for discussion on 2020 Globe Offering Recipients. We agreed to remove SEMCAC Energy Assistance and Mission 21, add Good Earth Village, and separate the Lutheran Campus Ministries for Mankato & Winona.

Action items

Person responsible

- Update and distribute 2020 Globe Offering Recipients

Jackie

Agenda item: KM Schools

Discussion:

Ardis is working with KM Schools on the globe donations for winterwear or other clothing needs. Ardis was also given Scarves that a St. John's member has been making that she will bring to the school.

Action items

Person responsible

- Ardis to invite KM Schools to next meeting to discuss other needs for the students Ardis
-

Agenda item: ELCA Good Gifts

Discussion:

M&O would like to collect for ELCA Good Gifts again this year. The tags will be available on the Giving Tree.

Action items

Person responsible

- None
-

Agenda item: Giving and Sharing Tree

Discussion:

M&O agreed to have the Giving Tree again this year. It will include the ELCA Good Gifts, Kwik Trip Cards, and Erdmans Grocery Cards similar to last year. Ardis is going to talk to the Share & Care group about also getting a family through the Sharing Tree program that members can donate gifts.

Action items

Person responsible

- Sign up for a family through Care & Share

Ardis

Agenda item: Cards and Napkins

Discussion:

Mel and Tanya will be present at the table for the sales at Lutefisk.

Action items

Person responsible

- Mel and Tanya be at Lutefisk to sell cards

Mel/Tanya

Additional Information

Upcoming Events:

October 24th – Lutefisk Dinner

Next Meeting:

Sunday, February 2nd at 11:15 am

COMMISSION VOLUNTEERS

We are gathering information for our “Thank You” meals on Sunday, November 3 between services, and Wednesday, November 6 during the Oasis meal time. We would very much like to invite your commission, and especially those volunteers who helped out with your commission’s ministries this year. If you could please take a moment to list the names of your volunteers, and if possible, the event which they helped out with, we would appreciate it! And, if you could provide us with a rough estimate of how many hours they volunteered, we would like to provide a total amount of time volunteered by our commissions over the past year as well. Also, if your events were geared towards fundraising or material support, and less about activities, and you would like to publicly recognize your donors, please ask them if this is okay, and then add their names as well. We will read off the names of your volunteers, and your commission members at each of the Thank You Dinners, scheduled on the dates above. ***Please return to Pastor Dave by Sunday, October 20, 2019.***

NAME OF YOUR COMMISSION: __MISSION AND OUTREACH

Volunteer’s Name	Event Name	Hours Worked
Lindsay Cowell		
Ardis Grovdahl	Meals on Wheels	3
	Ministry of Encouragement	20
	Mission and Outreach Commission	20
	KM Schools support for Clothing	2
Dan Ziebell	Mission and Outreach Commission	12
Tanya Young	Mission and Outreach Commission	12
	Compassion International	3
	Relay for Life	30

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	Ready Set Learn	40
	Ministry of Encouragement	6
	Lutefisk Dinner Card and Napkin Sales	15
Emilie Hilaire	Mission and Outreach Commission	12
	Friends of Christ, Haiti Mission	4
Melissa Klein	Mission and Outreach Commission	12
Jackie Longendyke	Mission and Outreach Commission	20
	Meals on Wheels	12
	Oasis Meals	60
Marilyn Salley	Meals on Wheels	8
Denny & Margery Holtz	Meals on Wheels	11
Ron Durst	Meals on Wheels	12
Barb Anderson	Meals on Wheels	12
Kay and Al Hodge	Meals on Wheels	5
Patty Foster	Meals on Wheels	2
Carol Cady	Meals on Wheels	2
Tom Ness/ Mary Adam	Meals on Wheels	11
Donna Head	Meals on Wheels	5
Samantha Tripp	Meals on Wheels	2
Lois Burdick (nonmember)	Meals on Wheels	2
Molly Barwald (nonmember)	Meals on Wheels	2
Amy Flickinger	Oasis Meals	60
Terry Czeck	Oasis Meals	64
Cresta Melcher	Oasis Meals	60
Phil & Betty Schuster	Meals on Wheels	2
Burt, Jr and Enner Fjerstad	Meals on Wheels	2
Jay Harris	Meals on Wheels	2
Lavonne Miller	Meals on Wheels	2
Jan Solberg	Meals on Wheels	2
Marlene and Dave Aakre	Meals on Wheels	5
Carol Cady	Meals on Wheels	2
Dennis Foster	Meals on Wheels	2
Tracy Lee	Food for Friends	?

[Type text]

Globe Offering Recipients 2020

10/24/2019

Date	Name	Amount
Dec 27 & 30 Jan 5 & 8	Salvation Army, Dodge County	
Jan 12 & 15 19 & 22	Food for Friends Backpack Ministry	
Jan 26 & 29 Feb. 2 & 5	SEMCAC Food Shelf *	
Feb. 9 & 12 16 & 19	Friends of Christ Haiti	
Feb 23 & 26 Mar. 1 & 4	Good Earth Village	
Mar. 8 & 11 15 & 18	CKP* - (CKP Sunday 3/15/20)	
Mar 22 & 25 29 & Apr. 1	Fairview Activity Fund	
Apr. 5 & 8 Easter 12 & 15	SE MN Synod Assembly Offering*	
Apr. 19 & 22 26 & 29	MN Adult & Teen Challenge	
May 3 & 6 10 & 13	A Place at the Table	
May 17 & 20 24 & 27	Lutheran Social Services of MN	
May 31 & June 3 7 & 10	Gift of Life Transplant House	
June 14 & 17 21 & 24	Next Chapter Ministries	
June 28 & July 1 5 & 8	Relay for Life* (8/7/20)	
July 12 & 15 19 & 22	Dodge County School Backpacks* Ready, Set, Learn	
July 26 & 29 Aug 2 & 5	Sugar Creek Bible Camp	
Aug. 9 & 12 16 & 19	Jeremiah Program	
Aug 23 & 26 30 & Sept 2	Lutheran Campus inistries, Mankato	
Sept. 6 & 9 13 & 16	Lutheran Campus inistries, Winona	
Sept. 20 & 23 27 & 30	KM Schools - Kids Clothing needs	
Oct. 4 & 7, 11 & 15	Women's Shelter and Support Center	
Oct. 18 & 21 25 & 28	Lutheran Disaster Response	
Nov. 1 & 4 8 & 11	WELCA Thank Offering*	
Nov. 15 & 18 22 & 25	Ronald McDonald House	
Nov. 29 & Dec 2 6 & 9	ELCA Good Gifts	
Dec. 13 & 16 20 & 23	Feed My Starving Children	
Total		

* Do not move the date!

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Property Commission Meeting Minutes

November 5th Meeting

Attendees: Daryl Melquist, Dan Jensen, Fred Asche, Wayne Hendrickson, and Dave Aakre

Key Discussion Items:

- Doug Leth has resigned from the Commission. Also, Terry Czeck has requested that he become a “kitchen committee” information person (want’s to be cc’d on the minutes, but is unable to continue to be a working member of the Commission). And, as we all know, Paul Burkart has resigned due to moving to Wisconsin. Daryl has contacted a potential member. If anyone has suggestions, please let Daryl or I know.
- Status of our hail damage repairs and upper Sanctuary Roof claims: The lower asphalt roofs are done. Now the insurance company is looking at the upper Sanctuary roof. It has been inspected on 10/28, and we are currently awaiting the results.
- CKP Expanded Service (Little Lambs):
- Fire Marshall Requirements: Custom Alarm has been contracted to test our system and found issues with 8 smoke detectors, a door closer, an alarm horn, and our monitoring system. We are working through these issues. The quoted price to do the repair work is \$1035. The Payment Authorization request has been approved, and Custom Communications has received the signed contract and will have the down payment on 11/6. The door closer that was missing has been replaced.
- Fenced play area: Property’s decided it is necessary to put a 10 foot gate in on the south end fence line and will fund it. It will be a two piece gate and will cost \$525. Quality Fence has promised to do it, but it is not done yet. Dave is following up with Steve Behnken.
- Church door lock key’s: There is concern the key’s to the entry doors at church are getting into the wrong hands. Wayne has agreed to do an audit starting with the “old” list that Sunny had created several years ago. So far Wayne has accounted for over 80 keys and has about 1/4 of these in hand. He is pretty close to being done. Dave has put together a “key management process” that the Commission members have approved and it has been sent to Jen Smith for Council approval (no word on that yet). This process calls for numbering every key and timely follow up for “temporarily” borrowed keys, and periodic audits for “permanently” borrowed keys.
- We may have a leak in the Narthax roof: Roger will do another check of the Narthax roof when things dry up again.
- Loss prevention Report recommendations: Wayne and Daryl are preparing the required documentation. They will produce 3 to 4 books to be located in strategic areas.
- Narthax area LED Project: Payment Authorization has been approved and 4 more LED panels (2 x 4 foot) have been purchased to be installed in the Narthax ceiling near the Sanctuary. We think this is a good process and plan to replace the Narthax and Hallway area lights between the Narthax and the Fellowship Hall with these new units. The plan is to do a phased install starting this fall. Money has been donated to cover the cost. Daryl and Dave will coordinate the work.

- Council has asked that our monthly report (minutes of our meeting) be in Shelly's hands by 5 pm on the first Wed of each month. In our case, that gives us less than 24 hrs to turn in the report. We discussed moving our meeting back a week, but will try staying with the current schedule for now and Dave will see how this works out. (There are 3 months where the 1st is on a Wed, so we will need to work around that).
- We have a fire alarm pull switch near the entry of the Fellowship Hall (behind the open entry door to the hall) that must be moved to a more conspicuous location near the west Narthax Exit. Dan Jensen has offered to move the switch. Other members will assist as needed.
- Remaining sanctuary light that needs to be replaced. Al Flickinger has offered to obtain a lift and deal with the repair.

Updates Items:

- Parking Lot Lighting: The failing bulbs have been replaced, and the 3rd suspect bulb has been removed and replaced. All is working well. Give a big thank you to Leth Electric as they purchased good quality bulbs we specified and replaced them with their lift truck at no charge to St John's.
- Altar Guild Requests: Fred has installed casters on the larger wooden stand. Thank You, Fred.
- Church Lawn Mower: The Ariens has been sold for \$1500. The proceeds are to be deposited in the Property's Repair account.
- The annual air filter cleaning and replacement is completed (thank you Wayne for doing most of it) and Evan is/has changing the battery's in the two battery powered thermostats
- Non working east entry outdoor light has been repaired by Daryl and Dave. This now uses an LED light bulb.
- One of the flushing units in the Women's main bathroom was leaking. Dave purchased and replaced the failing parts.
- The fluorescent fixture in the west Narthax entry was not working. Dave used one of our removed ballasts (from the office area) and did the repair.
- While doing the budget for Property's for 2020, we determined that we will be done with the street assessment after 2020 (about \$1000 per year)
- Snow will be removed from the parking lot by IMS (was Swenke) again this year, and Everett Paulson will do the sidewalks on the weekends (Evan does it M-F).
- We have been asked to include \$200 in our next years budget for painting 3 more SS rooms.
- Volunteer Hours: Each Commission has been asked to do a report that shows who worked on what projects for how many hours (over 550 hours). Dave has done this (lot's of estimating done) for Property's and turned it in to Pr Dave.
- Council has asked for our updated list of future major projects and Dave has sent that to Jen Smith. (a copy in PDF form is attached to this email)

Dave Aakre for Property Commission

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Future “major” Property Commission Repairs November 5, 2019

Below is a list of major expense items we believe will need to be repaired within the next 10 yrs at St John's Church, not necessarily in this order.

- Fellowship Hall Carpeting: There is 3400 sq ft of carpet and it was estimated (at least 3 yrs ago) that we would spend about \$2 per sq foot for tear up and installation. Carpet costs could range from \$1.50 to \$4 per sq foot depending on what product we get. We are leaning toward 2x2 ft squares which would be easy to replace, but are about \$1 per sq ft more expensive than the plain carpeting. Other considerations are to go with one of the modern vinyls (vinyl plank, etc) or something with sound absorbing features or maybe even a resurfacing of the concrete floor (note: the asbestos tiles that were on the floor originally have been removed. Given we go with squares, the price is likely to range between \$15,000 and \$20,000.
- SS Room 13 has ripped carpeting patched with duct tape. S/B replaced. Cost projected to be between \$1500 to \$2500 depending on material choices. A Vinyl Plank may be a good option.
- Parking Lot pot hole mitigation and eventually complete replacement: We experienced some breakup again this year and have done a temporary repair, but we will continue to have problems until we can do major tear out and replacement. The last estimates we received in the 2016 time frame for a total tear out and replacement came in at about \$300,000
- “Flat” roofing above the office, choir room area and part of the kitchen will likely need replacement in 5 to 10 yrs (estimate in progress).
- There will be ongoing issues with the pneumatic controls for the hot water heating system. The thermostats fail periodically and cost about \$75 per unit. We've seen about 1 a year fail in the recent past. If we have to bring in a contractor, it will cost about \$200 to \$300 per failure.
- HVAC Systems for the kitchen/fellowship hall, fireside, office, choir wing and the main sanctuary are all mid 1990's vintage units and probably will need attention over the next 10 yrs. The kitchen and north SS wing furnaces are gas fired hot air and likely would cost \$2500 to \$3500 to replace. The 3 furnaces for the fireside, office and choir area are electric hot air and will likely be more expensive to replace, but also are likely more durable and repairable. The AC units for Fireside/office/choir area and the kitchen/fellowship hall area are household size and will likely be similar in cost to maintain. The AC units for the Sanctuary are commercial units and therefore very expensive to replace.
- Replacement of the Pneumatic controls system for our boilers: Quote in April of 2011 from Jeff Hanson of SCR was \$34000, when staged in two phases, phase 1 of \$15000, and phase 2 of \$19000
- In general, we have an aging facility and will continue to have unexpected expenses to deal with. (Examples from this past year include: heavier snow than estimated, budgeted \$4000, already spent \$4350; repairs mostly to heating and AC system, budgeted \$5000, already spent \$7100)

Other Projects that are “wants” as opposed to being “needs”.

- LED replacements for the areas of the church with lights on most often. Main hallways, CKP rooms, kitchen. About \$8 per bulb (tube light replacements for the T8 fluorescent bulbs). The LED replacements pay for themselves in energy savings in about 2 ½ years. Plus, ongoing replacements costs should reduce significantly as T8 fluorescent bulbs have a fairly short life and the fixtures require a ballast that burns out periodically. Good quality LED bulbs typically have a life estimated at 30,000 hours and are usually guaranteed for 5 plus years. Our next project, which has already been funded, is to replace the fixtures in the Narthax area with fewer, larger flat panel LED fixtures.
- EXIT sign conversion to LED: Will be done as we have lights burn out (will be purchased as needed at about \$50 per unit)
- Narthax Floor discontinuity: This requires tear up of the existing tile and carpeting, leveling of the bad areas, and replacement of the tile. I had two estimates for doing that in March, 2018 from the local vendors. These came in at \$8655 from Kath Flooring and \$7754 from Midwest Floor Solutions.
- Security lighting/cameras on the north and east side of the SS Wings \$2000 to \$5000.
- “Window” from the hallway to the diswashing room

NOTES:

- The Sanctuary roof is considered a 40 yr roof and was installed in about 2004 time frame so should be good for at least 20 more years.

Stewardship Commission Meeting Summary **October 20 and 23, 2019**

Thank You Dinner for Stewardship: November 3 and November 6, 2019

- Tim has volunteered to collect and tabulate all of the volunteer hours from commissions, and will be present at the meal on November 3.
- We discussed food order information, and a member of the stewardship commission has generously offered to cover the costs of both of these two events, so as to not impact the church's bottom-line for November. We are thankful for this generosity!
- Breakfast Cooks: Al Flickinger, Joel Minderman, Kyle Howell and Jon Detterman
- Who can be present on November 3: Tim Tjosas, John Klein,
- Who can be present on November 6: Matt Smith

Fall Stewardship Drive: Giving to God

- We debriefed the series. Many of the comments were positive regarding the feedback that people had received. People spoke of feeling empowered to commit to stewarding their gifts because they felt like they had a deeper understanding of what stewardship is. People also commented that the focus on stewarding all our gifts, including our time and talents, was meaningful as well.
- **Commitment services:** Sunday, October 27 and Wednesday, October 30
 - Is there anyone who would be willing to be present on Sunday, October 27, to help lead the commitment litany? Program staff will handle this task

 - Is there anyone who would be willing to be present on Wednesday, October 30, to help lead the commitment litany? Matt and Olivia Smith will handle this task

Coffee House: March 7, 2020, 6:00 – 9:00 PM

Last month we talked about possibilities of where to host this event:

- Update on involvement from Youth and Family for this event
 - Lindsay shared with the group her expectations of youth attending trips in the coming year, and how they are invited to participate in 10 service activities throughout the year to help fund their travels. She said that there is already a great deal of interest in participating in this event from the group. She is speaking to high school students who have expressed interest in helping with babysitting during the event, which we hope will encourage more folks to use this event as a date night.

Is anyone willing to take the lead on this? In her capacity as the youth and family coordinator, Lindsay will be taking the lead on this event to ensure easy crossover and communication between our two commissions.

Golf Tournament: Saturday, May 16, 2020

We are scheduled and confirmed for the date of the tournament. We have full access to the bar, with a bartender as well for the event. We can cater in food for the event. They charge \$20 per golfer (9 or 18 holes), and they have 18 carts, but can rent from another golf course if needed. The price that they charge us per golfer also covers the cost of the bartender and rental of the room.

Key Volunteer Positions Needed for the Tournament

Event Organizer: We will need one person who is the ultimate point person for all activities, to work with each of the three different areas on the day itself, and to be the person who works with program staff.

Is anyone willing to take the lead on this? Matt Smith said that he would reach out to Christy Schubert to invite her to share her expertise with our commission, as well as to invite her to into a leadership position for this event.

Advertising / Hole Sponsorships / Other Donations: Relying on our connections to local business and organizations, invite them to purchase a sponsorship for the event, for the dinner, or for a hole on the course. We also accepted other donated items for businesses, such as free golf balls with logos, water bottles with logos, etc. We would need one volunteer to coordinate these efforts, but invite as many people into the mix as possible to reach out to the community.

Silent Auction Organizer: We will need to have one person responsible for creating materials to be used to solicit items for the silent auction. That person would then work with the advertising group to get word out that we're looking for items for the silent auction. This job is bigger than one person for sure, but we do need one person to be responsible for this aspect of the event.

Is anyone willing to take the lead on these items? John Klein and Joel Minderman said they would be willing to take the lead on these items. Actually...what they said was that they would be more than happy to help out wherever needed. 😊

Try a Tithe Sunday

This item has been tabled until a later meeting date. It will probably take place sometime mid-winter.

Letter-Writing Campaign for the Newsletter: Monthly at conclusion of the stewardship drive

We will be inviting members of our congregation to share their stewardship stories and experiences with the congregation in a short (200 words or so) article for the monthly newsletter. Here are the recommended themes:

- November: Regular Giving Habit (1 Corinthians 16:2)
- December: Giving in Secret (Matthew 6:1-2)
- January: Sacrificial Giving (Luke 21:1-4)
- February: How Much to Give. Based on Earnings (1 Corinthians 16:2)
- March: Giving Purposefully (2 Corinthians 9:7)
- April: Giving Cheerfully (2 Corinthians 9:7)
- May: Giving Generously (2 Corinthians 9:6)

Other Items Discussed for Future Stewardship Events

- Bean Bag Tournament: Possibly in Spring of 2020
- Bluegrass Event / Possibly Involving Worship: Date TBD
- Other Music and Fellowship Event: Possibly Fall of 2020

Next Meeting: Monday, November 18 at 6:00 PM

- Coffee House Fundraiser Planning
 - Time for the event
 - What type of participants are we looking for?
 - Visual and performing arts, comedy, other?
 - Advertising Timeline
 - In-house / school / community / other?
 - What type of food / drink will we offer, and who do we need to contact?
 - Other?
- Golf Tournament
 - An email will be going out with specifics this week. Please read ahead of this meeting, and come prepared with questions or recommendations.

Worship and Music Commission Meeting Minutes

Tuesday, October 15, 2019 at 5:30 PM

Welcome and Devotion

Altar Guild

2020 Budget Discussion

Wednesday Evening Worship

- How are things going with middle and high school youth involvement?
 - There is continued conversation with middle and high school students to build excitement. Pastor Dave is working with high school band students monthly as well to develop relationships with our musicians, as well as with other high school musicians to encourage them to share their gifts.
- Dinner and Worship: Wednesday, November 13, 2019: Jason will organize soloists during dinner

Debrief Worship and Music Events

- Youth Troop Worship Services: Sunday, September 22 and Wednesday, September 25
- Stewardship Campaign: Giving to God. September 28-October 20 with Bible Studies Sun. and Wed.
- Confirmation Sunday - October 6 at the second service. Discussed logistics for next year.
- New Member and Pledge Drive – Sunday, October 27 and Wednesday, October 30
- Reformation Sunday - October 27
- All Saint's Day – Sunday, November 3 and Wednesday, November 6. Discussed liturgy for services.

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- WELCA “Thank offering Service”: Sunday, November 10. PD working with Kay Hodges.
- Christ the King Sunday – November 24

Advent, Christmas Eve and Christmas Day Worship Schedules

- Advent Candle Lighting During Worship
 - Amanda volunteered to line up families to be readers for the candle lighting litany each week
- Children’s Program (2nd Service) – Sunday, December 8
- Lessons and Carols (Both Services) – Sunday, December 15
 - Discuss how we title the service on Wednesday, December 11. Possible confusion about calling it the same thing as it is on Sunday. Open for debate and input.
 - Worship Service Title: Christmas Rhythm and Readings
 - The Wednesday group is singing one song on Sunday, December 15. The Senior Choir is singing one song on Wednesday, December 11.
- Senior Christmas Worship – Thursday, December 19 at 2:00 PM
 - Coffee and dessert after the service, served by Growth and Hospitality
- Sunday, December 22: Regular Worship Schedule
- Christmas Eve: 2:30, 4:30, 6:30 and 10:00 – All Services with Communion
- Christmas Day: 9 AM Communion Service Intinction
- Christmas 1A, Sunday, December 29: 1 Service at 9 AM (PD Gone)
- No Worship on Wednesday, January 1, 2020

Liturgical Setting for September 15-November 25

- ELW Communion Setting 8. How is this going in your opinion? We discussed long service times, but within the context of inviting guests into worship, as well baptisms, etc. Consensus that it is helpful for the leader to have their mic turned on to help with musical leadership, especially on unfamiliar songs.

Possibilities for Hand bells this fall?

- We discussed inviting people to get involved on a limited basis for rehearsals/performance
- We also discussed a “try it out” day, where people could come by and try the bells for fun
- Possible date: December 8 at the early service. No date decided.
- Still in discussion about this possibility.

Other items for discussion

- Worship Questions That Need to Be Decided
 - No Worship or Programming on Wednesday, October 16, 2019: MEA
 - We will have worship on Wednesday, October 23 and Book Study, but no Programming
 - Thanksgiving Eve – November 27 (PD Gone) Council has agreed to cancel this service
 - 6:30 PM Christmas Eve Worship: Table until next year for discussion

- Purchasing a new drum set. We will need the following information before continued conversation:
 - We had a good discussion about purchasing this item. Worship and music has included it on our 2020 budget.
- ALCM Membership: Difference in cost. Approved a single membership to share for \$45.

Adjourn

The Lord’s Prayer

Next W&M Meeting: February 18, 2020

Members IN / OUT			
Date	Name	IN	OUT
10/1/2019	Dan, Jessica, Raelyn Paulsen, Kiah Peterson	Transfer	
10/12/2019	Ronald Burton Eidem		Death
10/13/2019	Sawyer Louise Witt	Baptism	
	Clay Jeffery Majerus	Baptism	
10/27/2019	Nora Jean Meyer	Baptism	
	Logan, Jenna & Brynn Cimmiyotti	Transfer	
	Jon, Mindy, Natalie & Harvey Knutson	Transfer	
	Kelsi, Tyler, Baker, Caebri & Emberlee Tews	Transfer	
10/28/2019	Francis & Audrey Olson		Transfer
10/30/2019	Bradley & Debra Brodsho	Transfer	

Financial Reports

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