



St. John's Lutheran Church

Council Packet
August 11, 2020

St John's Lutheran Church

"We are disciples of God, living in his grace as an inclusive community, worshiping together, growing in faith, serving others, and living as witnesses of Jesus Christ."

Council Meeting Agenda

Tuesday, August 11, 7:00 p.m. – via Zoom

1. Call to order – Sam (5 minutes)
 - a. Approval of agenda
 - b. Review any thank you notes or correspondence sent to Council or St. John's
2. Devotions – David B. (5 minutes)
3. Reports – Sam (5 minutes)
 - a. Discuss/Approve previous meeting minutes, staff reports, and commission reports (all)
4. Financials – (10 min)
 - a. Discuss/Approve previous month's financial reports (David B)
5. Old Business – (10 min)
 - a. CKP Update (Marlo)
6. New Business – (50 min)
 - a. Council Succession Planning (Sam)
 - b. Budgeting Planning Discussion (David B)
 - c. Properties Items
 - i. Flag pole (Sam)
 - ii. Plexi-glass for the Altar (Pastor Dave)
 - iii. Properties Use (Pastor Dave)
 - d. Worship and Music Update (Pastor Dave)
 - e. Personnel Update (Sam)
 - f. Updated Covid Plan (Pastor Dave)
 - g. Mission Support (Sam)
 - i. Campus Ministries
 - h. Food For Friends (Rayelle)
 - i. Roundtable discussion
 - j. Closed session – elected council
7. Canoeing in the Mountains Book Study – Revisit any Observations or Thoughts – All (5 minutes)
8. "God Sightings" – All (5 minutes)
9. Motion to Adjourn
10. Lord's Prayer
11. Upcoming events/ meetings:
 - a. Next council meeting – Tuesday, September 8th, 2020
 - i. Devotions – Amanda
12. Parking lot (Items for future discussion):
 - a. Constitution Update
 - b. Branding Website

June Council Meeting Minutes: July 14 , 2020 at 7:30 PM via Zoom

Present: Sam, Rayelle, David B, Marlo, Ann, Darcie, Dan, Jon, Dave Z. and Kelly. Deacon Amanda, Lindsay, and Pastor Dave were also present.

- 1) Call to Order - Sam called meeting to order at 7:33pm
 - a) *Approval of Agenda* – Rayelle made a motion to approve the agenda. Darcie seconded the motion. Motion carried.
 - b) *Review any thank you notes or correspondence sent to Council or St. John's* – No one had received correspondence during the month.
- 2) Devotions – Dan led devotions.
- 3) Reports –
 - a) *Discuss/Approve previous meeting minutes, staff and commission reports* – Properties is working on the claim for the upper roof in the sanctuary, and had a question on the type and color of the shingles. Jon made a motion to go with Properties recommendation for shingles' type and color. Rayelle seconded the motion. Motion carried. Lindsay uplifted that graduates will be celebrated on Sunday, August 2nd and Sunday, August 23rd. Youth Troop will not meet in July, but will meet for the August dates. Rayelle noted that the Foundation disbursements are included in the packet. Ann made a motion to approve the staff and commission reports as submitted. Rayelle seconded the motion. Motion carried.
- 4) Financials
 - a) *Discuss/Approve previous month's financial report* – David B reported that monthly giving for June was \$45,960, and that Jan-June giving was \$253,186, which is 103% of what was budgeted for the time period for 2020. Expenses for June were \$34,383, and Jan-Jun expenses were \$292,472, which is 77.4% of what was budgeted for the same time period. David B noted that he had transferred the remainder of the PPP funds from the dedicated account into the checking. David noted that he'd like to make an extra payment of \$930 to the mortgage, which would essentially be a partial payment, but would help to allow for the mortgage to be paid off in January 2021, rather than in February 2021. Sam requested about the interest rates in the various loans to ensure the church was paying off the highest rate first. David noted that the mortgage is 3.5%, the foundation loan is 3%, and the line of credit is 6%. David also noted that the church has paid \$901 less into workman's comp due to fewer staff working, primarily regarding CKP and the open office administrator position, so he was able to make a \$1000 payment on the line of credit. Marlo made a motion to approve the financial report. Dan seconded the motion. Motion carried.
- 5) Old Business
 - a) *Personnel Update* – Sam reported that Personnel had completed the second round of interviews for the office administrator position. An employment offer is forthcoming in about a day (see post script on Council's election on Personnel's recommendation).
 - b) *CKP Update* – Marlo shared that the Executive Council met with CKP's Executive board to discuss CKP and Little Lambs and what to prepare for in the fall. CKP has met with staff, and understands that in-person care may not be guaranteed, and we are awaiting announcements from the MDH, CDC, and the school district's recommendation. Staff has been contacted, and at this point, the need is to specifically address childcare, and preschool curriculum will be likely worked into the childcare program. We expect to learn more by Monday, July 27th, and can implement and adjust planning once a statewide and district plan is announced. Jon asked if CKP would follow a different in-person re-engagement plan from that of the church. Council discussed how it may differ, and what rooms of the church are designated specifically for CKP, and part of the conversation was tabled to the re-engagement discussion section. Sam noted that the church has already engaged on the property for worship, just not in the sanctuary. Marlo noted that there were a few families who had paid summer registration fees and how to return payments to the respective families. David B asked to have CKP submit a purchase order request for a refund. Marlo also noted that CKP will not be hiring for the open teacher position yet, as we are not sure what fall will bring, and it's difficult to hold interviews for something that could look very different, or potentially could be delayed or altogether not happen depending on how the official guidelines are presented.
 - c) *Re-engagement Update* – Sam noted that the church is open, and worship is taking place on the grounds. 9am worship attendance has ranged from 50-95 people. Worship on July 12th was livestreamed for the first time, and

the portable sound equipment is arriving. Pastor Dave shared a document that reported online attendance metrics (views) as outlined by the ELCA. Council agreed that it is best at this time to remain in Step Two and to continue to monitor and to not make changes in worship setting at this time.

- d) *Membership Directory* – Rayelle shared that August portraits are planned to continue with extra precautions. Photographers plan to remain masked and will be at least 6 feet from participants. Portrait reviews can be held in the Fellowship Hall to allow for a larger space, and time will be allowed between sittings to properly sanitize the environment. Ann made a motion to continue to proceed with the directory photos as presented. Darcie seconded the motion. Motion carried.
- e) *Canoeing the Mountains Book Study* – Darcie led the second portion of Part Three (Chapters 9-11), *Leading Off the Map: In Uncharted Territory Adaptation is Everything*, and Council and staff discussed the content and related questions.

6) New Business

a) *Stewardship of Congregational Finances* –

- i) *Synod* - \$830 unused for Synod Assembly was already approved to be gifted to the Synod (registration fees that were unable to be used since the assembly did not meet). Council discussed the \$20,000 pledged to the Synod in the 2020 budget. This gift is usually generated from income received through Lutefisk, which is not taking place this year. Council discussed how to continue with this commitment, and whether to leave the \$830 as an additional gift, or to incorporate into the original pledge. Sam made a motion to send \$10,000 to the Synod now, and to count \$830 above and beyond the pledged contribution. Marlo seconded the motion. Motion carried. Pastor Dave thanked Leadership Council for their ability to recognize the Synod's need, and for the generosity of St. John's to continue to commit to the pledge despite unplanned circumstances that may require restructuring how to make the commitment happen. Sam suggested to have Stewardship and Lutefisk campaign jointly to assist with planning the remainder of the Synod gift.
- ii) *Haiti* – David B just sent the remainder of first half of budgeted commitment to Haiti (\$500).
- iii) *Others* – Lindsay shared needs of Campus Ministries, and Good Earth Village camps. Typically offerings received during Synod Assembly are directed toward Lutheran Campus Ministries (Mankato and Winona). Pastor Dave forwarded an email with more information to Council to consider a donation.

b) *Facility/Equipment Usage Update* – Sam and Pastor Dave recapped recent requests, and reiterated that staff needs guidance on how to handle requests, particularly in terms of loaning items and sharing space in the midst of a pandemic. Sam advised that a task force be created to evaluate the concerns and to establish guidance for office staff to filter and direct requests. Rayelle offered to lead, Ann volunteered to be the communications liaison, and Sam will also assist. Other council members are encouraged to participate in planning.

c) *Roundtable Discussion* – Pastor Dave noted that staff will be hosting an event to help leadership have difficult conversations, featuring Mary Kay DuChene. Pastor Dave noted that strategic planning with Sheryl Raygor will also start up soon with 8 monthly meetings.

d) Closed session was not held.

7) Council shared God Sightings they have recently experienced.

8) Motion to Adjourn – Ann made a motion to adjourn. David B seconded the motion. Motion carried.

9) Council closed the meeting by reciting the Lord's Prayer.

10) Upcoming event/meetings

- a) Next council meeting – Tuesday, August 11th 7pm at TBD. David B will lead devotions.

Post Script: On July 7, 2020 6:05pm Leadership Council met online to discuss Personnel's request to extend an offer to an individual for the Office Administrator position. Attendees included Pastor Dave, Sam, Rayelle, David B, Marlo, Ann, Darcie, Jon, and Kelly. Dave Z. was absent. Sam shared that after reviewing applications and two rounds of interviews, they recommend extending an offer to Kay Moulton. Pastor Dave confirmed that her references checked out. Ann made a motion to extend the offer to Kay contingent on an approved background check. Darcie seconded the motion. Motion carried.

Respectfully Submitted, Kelly Utesch

Properties Commission Meeting Minutes: August 4, 2020 at 6:15 PM

Attendees: Dallas Martin, Fred Asche, Wayne Hendrickson, Dan Jensen, Daryl Melquist and Dave Aakre. Also, present briefly was Gail Jensen from Memorials and Interior Design

Key Discussion Items:

- Plexiglas barrier for the Altar and Pulpit: We were asked by PR Dave if we could build these barriers for when we open the Sanctuary in the future. We have agreed that we can secure the materials and do the install given this is what Council wants us to do.
- Sanctuary Air Handling: Dave has contacted Decklever Mechanical, asking for their recommendations for providing as safe as possible environment for our Church attendees when the day comes that we can have services indoors. They believe we need to optimize the Air Handling Unit settings to ensure we're bringing in and circulating fresh outside air (Dave A will work with them to make that happen). They have also recommended considering installation of a Bipolar Ionization unit for that area, and several other areas in the church. Briefly, these unit's "sterilize" the air by putting out positive and negative oxygen ions which attach to the "bad stuff" floating around (viruses, germs, order causing particles, etc.) and cause those things to break down and combine into larger particles which either drop to the floor or are filtered out. They did not provide a firm quote, but the ballpark number for the Sanctuary is about \$9,000 to \$10,000 installed. And....there is ongoing maintenance that requires replacing elements in the units every two years. We didn't get a price on that yet. Property's is asking Council to consider whether there is any interest in going further with a quote on the equipment.
- There is a slight leak in the relief valve on the master boiler (hot water heating system). Decklevers have been contacted.
- Kitchen hot water heater still is being run off an extension cord. A new receptacle will be installed.
- Office entry door jam damage: Daryl has procured a metal guard and will get it installed.
- Loss prevention Report recommendations (from March of 2019): Wayne and Daryl are preparing the required documentation. They will produce 3 to 4 books to be located in strategic areas. The inspector from Hartford asked about this during the most recent inspection (2/20/2020) and we responded that it was a "work in progress".
- LED Upgrades: The next areas to deal with is the CKP rooms followed by the CKP hallway and Youth Room. We have concluded we will use tube LED's (like we did in the office area) where possible. The exception is the hallway in the old Sunday School wing, where we will replace the fixtures with LED panels, similar to our approach in the Narthax. Dallas and Dave have purchased enough bulbs with Thrivent Grant dollars to do all the CKP rooms. Work on this will start August 7th with a volunteer work group.
- Boilers License Requirement: It should be noted that we are currently "borrowing" a boilers license and that we are required to have someone with a boilers license periodically check our boilers when running. In the past that has been the Custodian's job. Currently we have a permanent part time Custodian that does not have that license. This potential issue can cause us problems in the future. Council needs to decide if they are indeed going to hire another Custodian that will have or get the license or come up with another alternative (contract someone to come in every two or three days, find a member that has a boilers license and will help out, pay for a member to get their boilers license, etc)
- Furnace Filters: We will begin our yearly furnace filter cleaning and replacement process.....we like to have this done early in the heating season.
- The Fire Alarm system needs to be recertified: Daryl will contact Custom Alarm and get that scheduled

- St John's sign on the outside front of the Sanctuary: This sign is getting rusty and needs to be cleaned and repainted. It appears to be solidly mounted and quite heavy, so this work will need to be done off a lift. Dave will contact a painting contractor to see what the cost will be.

Updates Items:

- Memorials and Interior Design is dealing with removing the large grass plants that are obscuring the St John's sign/wall near the front entry.
- The kitchen hood fire suppression system is being rechecked this week.
- Lindsay has asked for Property's OK to redo the north wing SS rooms #8 and #9 and we are OK with that happening.
- Wayne has painted SS rooms #16, #17, and #18. He also found lot's of old, worthless paint sitting around in various utility rooms and has discarded all of the bad paint.
- CKP Little Lambs fenced play area: The damaged areas along the sidewalk have been repaired and a 10 foot gate has been installed on the south end fence line. Quality Fence will also install a 5 foot gate behind the garage (at the request of Gary Kautz who will pay for it)
- Fire pit was full of junk and would have been difficult to use: Daryl has taken care of that.
- Church Entry door lock's: These have been changed out (early July) and we now have just two guest key entrances. Quote was \$1228.50 and Lynn Boynton has covered the cost.
- Skylights on the Sanctuary: Contractor started install on 7/27. A new roof will be installed by the Shelter contractors. Also the cross tower is being removed to enable the work (will be re installed later after the work is done).
- Safety screen installed on Sheryl's desk and between her desk and the Financial Secretary work station
- Windows broken (Choir Room): Upper and lower glass has been installed by Ford Metro on 7/28 (Quote for \$608)
- Property's has determined the donated USA flag and flagpole (3x5 flag on a 25 foot extension pole) can be physically installed in one of several lighted locations outdoors at Church. We have also suggested that someone on staff must be responsible for proper flag protocol and maintenance. Council will decide if and when the flag should be accepted and installed.
- St John's Church Foundation has given Property's dedicated account a \$2000 "beyond the budget" grant.
- Dave A was able to obtain and install a two repair kits in two outdoor faucets. One is on the west wall of the old SS wing and the other is on the north wall of the kitchen area.
- Dave A noticed a 2 inch diameter hole (boring for something) in the sidewalk leading into CKP and Little lambs, where the plug had disintegrated. It looked like a bad place for someone with heels on, to catch and fall. The hole has been filled with a concrete repair material and hopefully that will mitigate the danger.
- The 3 acre lot has been mowed and baled.
- Garbage Service has been resumed
- We have given permission to a neighbor on the south end of the hayfield permission to drop a tree that needs to be taken down onto our property. Everything is to be cleaned up.

- One emergency lighting unit (East choir door entry) needs a new battery (or may have failed). Dave is working on getting a replacement battery. This is a non critical area and appears to be redundant, so we will continue to analyze and deal with it when the budget allows.
- Kitchen items addressed during the shut down:
 - Stove gas has been shut off
 - Coffee maker turned off
 - Kitchen Refrigerator has been cleared of “perishables”.

Work Projects committed but on “Hold” till time allows:

- Possible leak in the Narthax roof: Roger will do another check of the Narthax roof when practical.
- Fire alarm pull switch near the entry of the Fellowship Hall (behind the open entry door to the hall) must be moved to a more conspicuous location near the west Narthax Exit. Dan Jensen has offered to move the switch. Other members will assist as needed.
- There was a loose piece of soffit on the west end of the Sanctuary. Roger Carlsen will look into fixing that

"Back Burner" Items:

- Parking Lot Blacktop: The lot will need to be replaced within the next 5 to 10 years (Last estimate was over \$300,000).
- There is another window in the Narthax with the film “crinkling” up....looks at first like a crack. Jason Ogilvie (same person that has repaired the other bad films) has given us an estimate of \$180. On hold until Kim Allen gives the “go ahead” as funds are now very tight.
- Narthax floor discontinuity: This isn’t a big issue (but would be quite costly to fix) and is on hold for now
- Sunday school room #14 needs carpet.
- Security lighting/cameras on the north and east side of the SS Wings
- Replace the carpet in the fellowship hall (3400 sq ft):
 - Country Carpet ballpark numbers: Removal and disposal is 39 cents per sq ft. Good quality carpet ranges between \$1.50 to \$2.50 per sq ft. 2 ft by 2 ft tiles go fro \$3.00 to \$3.50 per sq ft. Installation is about 67 cents a sq foot.
 - Another suggestion was made to go with hard surface on the floor and do a sound deadening treatment to the wooden ceiling.
- Dirty Dishes Window: An old idea has resurfaced. Traffic flow and congestion during busy times in the kitchen would be improved by putting a “dirty dish window” in the Kitchen hallway near the west kitchen door entry. This would be fairly expensive because it would need to be finished out with stainless steel, and would need a “fire door” to close it up in case of fire. It will be added to our “want’s” section of our Property’s Future Repairs and Projects list.
- Mud Jacking: We have at least three areas (CKP entry, Front entry, and west Narthax entry) in our outdoor cement that have significant discontinuities and it would be good to get some “mud jacking” done. Roger will check into possible contractors that could do the work. Fred provide the name of a group that did work for Mike Asche and they feel the work was done well at a reasonable price. The name of the company is All-Star Mud Jacking (507) 421-6748 and cell (507) 259-7776 email is info@AllStarBasements.com.
- Flat Roofs: Roofing about the Narthax, Office and Choir room areas will likely need replacement within 10 years.
- Pneumatic Controls: The pneumatic controls for the boiler system are old and compnents (thermostats, compressor, piping) fail periodically and are complex. These should be replaced with modern electronics (\$30,000 to \$50,000).

Dave Aakre, recorder for Property’s

Worship and Music Commission Meeting Minutes: July 13, 2020 at 6:00 PM via Zoom

Attendees: Pastor Dave Efflandt, Lindsay Colwell, Gloria Gilbertson, Linda Wunderlich and Jodie Tvedt

Discussion of Current State of Ministry and Worship at St. John's Lutheran

We have moved into step two of our plan for worship and ministry at SJK, which means we are worshipping on the property (outside) and are partially opened for in-person ministry as well. We continue to offer an online worship option, which is utilized by more than 200 people per-week for the Sunday worship experience, and many others for the Preschool Connection, Holden Evening Prayer and Wednesday Interactive services. Our office hours are currently 9AM-Noon on Monday, Tuesday, and Thursday (see next page for details). Program and pastoral staff are working rotating schedules, both on-site and virtually, and all folks who are on the property are strongly encouraged to wear masks and adhere to MDH and CDC guidelines for handwashing and social distancing. We have met for four weeks on the property for worship, and also hosted two funeral services in the building following the above-mentioned guidelines, and paying very close attention to our maximum occupancy rates as well. Leadership will continue to monitor and adjust our situation as the conditions change.

Discussion of the Following Topics

- Any altar guild needs or recommendations
 - We discussed our current communion practice, as well as the possibility of enhancing the outside worship space with banners/paraments and an altar of some sort.
- Tech or A/V needs and updates
 - Gloria mentioned that she would like to have a monitor in the hallway so that she can hear the vocalists and other musicians. Pastor Dave will assess the current equipment, and follow up with media.
 - We discussed the use of our current equipment and its limitations, and our hopes for the way that our new equipment will allow us to expand our livestreaming capabilities, as well as enhance our posted worship services online.
- Continued online worship presence
 - We will continue to offer online services in conjunction with our in-person worship (see notes above). There are many families who are connecting each week to our virtual worship services, and with all the learning that took place to get us this far, we would like to keep pursuing this as a viable worship space.
 - Gloria also mentioned that we might want to consider hiring someone to manage this aspect of our worship life. Pastor Dave will take this request to exec and personnel to further this conversation.
- Sunday morning in-person and zoom worship music needs
 - Items were revisited from earlier in the conversation (see tech notes above)
- Graduate Recognition Worship Services: 8/2/2020 and 8/23/2020
 - Offering two dates to accommodate graduates who are leaving to college in August
- Confirmation Service: October 4, 2020
 - There will be multiple confirmation worship services on this date. More info to follow soon
- Campfire Worship-Coming soon from the Wright Family Musicians
 - Will begin sometime in early or mid-August and will be available online
- Special Music / Guest Musicians

Next Meeting: Sunday, August 16 at 12:30 PM via Zoom

Meeting Adjourned

Online Attendance ELCA Form A 2020

Week	Monday: CKP Chapel	Tuesday: Holden E.P.	Wednesday: Interactive	Sunday: 9AM Service	Notes
3/16/2020	N/A	N/A	N/A	1170	
3/23/2020	528	N/A	385	1232	
3/30/2020	366	538	302	914-See Below	
Holy Week	Palm Sunday	Maundy Thurs Noon	Maundy Thurs 7:00 PM	Good Friday	Easter Sunday
4/6/2020	914	102	342	406	844
Week	Monday CKP Chapel	Tuesday Holden E.P.	Wednesday Interactive	Sunday 9AM Service	Notes
4/13/2020	184	376	496	662	
4/20/2020	162	266	358	722	
4/27/2020	142	284	398	802	
5/4/2020	216	262	280	670	
5/11/2020	146	202	622	800	Baccalaureate FB: 140
5/18/2020	292	298	410	1134	
5/25/2020		292	520	674	
6/1/2020		272		842	
6/8/2020		372		568	
NOTE:	We Returned	To SJK	Sunday Worship On the Lawn	Sunday 9AM Online	Sunday 10 AM Zoom
6/15/2020	312	140	Zoom: 14	330	20
6/22/2020	216	108	Worship at SJK	214	18
6/29/2020	452	198	No Worship	188	20
7/6/2020	162	154	Zoom: 8	290	17
7/13/2020	156	116	Zoom: 8	384	12
7/20/2020	164	164	Worship at SJK	562	
7/27/2020	122	184	Zoom: 10	674	12

- 1) Determine the number of live connections. If you livestream your service, the application you are using should give you a count or a list of all devices that connected to the broadcast. (If that number is not stored by the application, you might assign one of your regular ushers/greeters to write down the count, or to take a screenshot of the participant list a few minutes into the broadcast.) Your application may also provide a detailed analysis of how many clicked in to join, how long they stayed, etc. For tracking purposes, though, simply count how many devices were connected. Don't worry about how long individual viewers stayed connected.
- 2) Determine the number of views or downloads of any recorded service for one week. If you post a recording of your service, keep a count of how many views or downloads it receives for the seven days following the service.
- 3) Add together the number of connections to any livestream of the service and the number of views/downloads of any recording of the service, then multiply by 2. We recognize it's difficult to know how many people are watching from a given household, but we feel this multiplier will give a good average in most cases.
- 4) Record that figure as your weekly online attendance.

Stewardship Commission Report: August 2020

July 12, 2020 at 11:00 AM via Zoom

Present: Pastor Dave Efflandt, Lindsay Colwell, and Jon Klein

Current State of Ministry and Worship at St. John's Lutheran

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Stewardship "Semi-Annual Giving Statement Letter" Discussion

This letter will accompany the semi-annual giving statement, set to be mailed on Thursday, July 16, 2020. It has a continued focus on last fall's stewardship campaign of stewarding all our gifts, and the commitments we made to our congregation as such. There is also a renewed focus on how our congregation will fulfill our commitment to steward our mission support (benevolence) and support the synod's local, regional, national, and international ministries through that support. We discussed our current income and expense details for the first six months of the year as well.

Fall Stewardship Campaign

Though in its infancy right now, we will continue to uplift key themes from last fall's campaign, and invite a new focus on stewardship of creation as well. Lindsay mentioned utilizing materials from the 2018 ELCA National Youth Gathering as part of this series. More information to follow in August 2020.

Other Items Discussed for Future Stewardship Events

- Bean Bag Tournament
- Bluegrass Event / Possibly Involving Worship
- Other Music and Fellowship Event

Pastor Dave will send a survey out to members to find a good date/time for our next meeting

Meeting Adjourned

Memorial/Interior Design Commission Report: August 2020

Tuesday, August 4, 2020

Present: Barb Alberts, Gail Jensen and JoAnn Roth

Rooms 7/8: Lindsay Colwell presented specifics about decorating rooms 8/9. She presented blue color for the walls, white or light grained wood color for the cabinets as well as shelving. Lindsay will also purchase a rug, white board for educational use as well as a bulletin board. She plans to purchase at Ikea or Costco with longevity and style considered. We approved Lindsay proceeding with the decorating of rooms 8/9.

Landscaping: We continued discussion regarding replacing of Coral Bells also removal of the grasses. Gail will inquire regarding help with removal of the grasses in front of church. It was decided plants along sidewalk on east side of church could be removed replacing with grass. We will request help in replacing the 4 planters to designated areas. The planters will be planted with seasonal plants/flowers.

Flag: We approved placement of the American flag to be donated by Linda and Ken Halvorson along the boulevard in front of church.

Next Meeting: Our next meeting is scheduled for Tuesday, September 8 at 6:30PM.

Submitted, JoAnn Roth

Pastor Nirmala Reinschmidt's Council Report: August 2020

- Funerals: Jim Sands, Jerry Struthers
- Hospital visits: Jerry Struthers.
- Home visits: 5
- Phone visits: Fairview, Samaritan Bethany, Prairie Meadows.
- Random phone calls continues.
- Preached once
- Prayer team meeting on Mondays.

Mission and Outreach Commission Report: August 2020

July 26, 2020 at SJK

Present: Dan Ziebell, Ardis Grovdahl, Tanya Young, Lindsay Colwell, Emilie Hilaire, and Jackie Longendyke

Meeting Minutes

Agenda item: Habitat for Humanity

Discussion:

Dennis Foster attended and was wondering if Mission & Outreach was doing anything with Habitat for Humanity. Mission & Outreach is not actively involved in support for Habitat for Humanity. It was noted that they are still listed on St. John's website as a supported ministry.

Action items

Person responsible

- Remove Habitat for Humanity from the website

Lindsay

Agenda item: Haiti

Discussion:

St. John's has distributed \$1,000 of our \$2,000 commitment plus a globe offering in 2020. Pastor Mioche is back in Haiti.

Action items

Person responsible

- Contact Dave Bornfeth about next \$500 in Fall

Jackie

Agenda item: Budget

Discussion:

No update given to the group this meeting

Action items

Person responsible

- None
-

Agenda item: Faith in Action

Discussion:

Dennis Foster attended and asked about our support for Faith in Action. Mission & Outreach has not been directly involved with Faith in Action or have any information about the program. Mission & Outreach may support congregational participation.

Action items

Person responsible

- Do research on Faith in Action to present to the group

Jackie

Agenda item: Compassion International

Discussion:

No update this quarter.

Action items

Person responsible

- None

Agenda item: Ministry of Encouragement

Discussion:

No planned events.

Action items

Person responsible

- None

Agenda item: 2020 Globe Offering Recipients

Discussion:

The last globe offering was distributed to Haiti in March. There is \$1,015.06 that needs to be distributed. The current list of recipients was reviewed and it was determined to give a \$169 donation to the following recipients: Fairview Activity Fund, MN Adult & Teen Challenge, A Place at the Table, Lutheran Social Services of MN, Gift of Life Transplant House, and Next Chapter Ministries. The remainder of the recipients list for 2020 will remain unchanged. In-person globe offering collection will resume the week of August 9th.

Action items

Person responsible

- Work with Sheryl to get the past and future globe offerings dispersed

Lindsay/Jackie

Agenda item: Ready, Set, Learn

Discussion:

Tanya provided an update. There are 200 kids enrolled in the program this year. They only collected monetary donations this year. Distribution will be August 10-14, 2020.

Action items

Person responsible

- None

Agenda item: Relay for Life

Discussion:

There will be a drive-through event held in the parking lot of St. John's on Friday, July 31, 2020. \$3,300 in donations had been collected so far.

Action items

Person responsible

- None

Agenda item: Meals on Wheels

Discussion:

We are looking for more volunteers to help deliver during the pandemic. Many of our regular participants are vulnerable and we have not been encouraging them to deliver. We will continue to look for additional volunteers to deliver.

Action items

Person responsible

- Look for Additional volunteers to deliver

All

Additional Information

Upcoming Events:

August 10-14 – Ready, Set, Learn distribution

Next Meeting: Not scheduled

Globe Offering Recipients 2020

1/10/2020

Date	Name	Amount
Dec 29 & Jan 1 Jan 5 & 8	Salvation Army, Dodge County	\$529.50
Jan 12 & 15 19 & 22	Food for Friends Backpack Ministry	\$242.41
Jan 26 & 29 Feb. 2 & 5	SEMCAC Food Shelf *	\$310.06
Feb. 9 & 12 16 & 19	Friends of Christ Haiti	\$452.00
Feb 23 & 26 Mar. 1 & 4	Good Earth Village	--
Mar. 8 & 11 15 & 18	CKP* - (CKP Sunday 3/15/20)	--
Mar 22 & 25 29 & Apr. 1	Fairview Activity Fund	\$169.00
Apr. 5 & 8 Easter 12 & 15	SE MN Synod Assembly Offering*	--
Apr. 19 & 22 26 & 29	MN Adult & Teen Challenge	\$169.00
May 3 & 6 10 & 13	A Place at the Table	\$169.00
May 17 & 20 24 & 27	Lutheran Social Services of MN	\$169.00
May 31 & June 3 7 & 10	Gift of Life Transplant House	\$169.00
June 14 & 17 21 & 24	Next Chapter Ministries	\$169.00
June 28 & July 1 5 & 8	Relay for Life* (8/7/20)	--
July 12 & 15 19 & 22	Dodge County School Backpacks* Ready, Set, Learn	--
July 26 & 29 Aug 2 & 5	Sugar Creek Bible Camp	--
Aug. 9 & 12 16 & 19	Jeremiah Program	
Aug 23 & 26 30 & Sept 2	Lutheran Campus Ministries, Mankato	
Sept. 6 & 9 13 & 16	Lutheran Campus Ministries, Winona	
Sept. 20 & 23 27 & 30	KM Schools - Kids Clothing needs	
Oct. 4 & 7, 11 & 14	Women's Shelter and Support Center	
Oct. 18 & 21 25 & 28	Lutheran Disaster Response	
Nov. 1 & 4 8 & 11	WELCA Thank Offering*	
Nov. 15 & 18 22 & 25	Ronald McDonald House	
Nov. 29 & Dec. 2 6 & 9	ELCA Good Gifts	
Dec. 13 & 16 20 & 23	Feed My Starving Children	
Total		

* Do not move the date!

Deacon of Faith Formation, Amanda Sabelko's Council Report: August 2020

Ongoing

- Working with program staff on Wednesday interactive worship services
- Developing a weekly CYF newsletter with Lindsay
- Leading Saturday Morning Bible Study
- Weekly ministry connection for preschool families
 - Preschool Connections, Mondays @ 11 AM
- Staying connected to other leaders in the synod through the Faith Formation Network
- Staying connected with the Education Commission and CKP Board
- Helping to keep program and CKP staff informed about state and local responses to COVID 19, including MDH and CDC guidance
- Meeting with Pastor Dave and Lindsay twice weekly
- Working on an online, weekly contact for elementary students
- Creating curriculum content for Fall 2020 home-based learning
- Recruiting volunteers for Children's Ministries

Vacation Bible School 2020

VBS was definitely different this year! While it wasn't what we normally do, it was a fun experiment to figure out what works best for distant learning! It was also exciting to hear from families every week about the activities they were doing together as a family.

We had a total of 29 families and 78 participants over the course of our 4-week VBS. Families received craft supplies at the beginning of July. From July 13 - August 7, families received a weekly email with a bible study and instructions for crafts, imagining who God is, outdoor exploring, and mission moments. There were four opportunities for families to connect on Zoom as well as a Facebook group dedicated to sharing our learnings every week.

Fall Planning

Our faith formation offerings will be dependent upon how the Kasson-Mantorville school district begins the new school year. I am working on a COVID Preparedness Plan for Children's Ministries at St. John's as an addendum to our wider congregational plan. This plan will detail our approach to Sunday School and Oasis Education as it relates to the most current learning model at KM schools.

Throughout any change in the learning model, there will continue to be an online or home-based learning opportunity for anyone who feels most comfortable at home.

PLANNING DRAFT

KM Learning Model	Sunday School	Oasis
In-Person	Sundays @ 9:10 AM*	Wednesdays @ 5 PM
Hybrid	Sundays @ 9:10 AM*	Wednesdays @ 5 PM and Thursdays @ TBD
Distance Learning	Live Lesson released on Sunday morning	Live Lesson released on Wednesday afternoon

*Another time could be offered depending on ability to socially distance.

You will notice that this draft does not include Oasis Afterschool as an option for programming this fall. Because schools are working hard to keep classes in pods and keep students in smaller groups. There is no practical way for us to support a safe, healthy environment at the school while also maintaining those small groups after school. We simply do not have enough supervision or space.

Director of Youth and Family Ministry, Lindsay Colwell's Council Report: August 2020

Confirmation Ministry

- Affirmation of Baptism will take place on Sunday, Oct. 4, 2020. With approval from Worship and Music at their August 16 meeting we will be putting forward the plan to split up our 30 confirmands into 3 worship services that will take place at 11am, 1pm, and 3pm. This way we can accommodate our numbers and still keep social distance.
 - A survey has gone out to families of those being confirmed to see which times work for them.
 - Students will be doing short videos on Flipgrid to share their choice of bible verse, song, and symbol. Students were also given questions to prep for a conversation together in the early part of September. Whether that will be on Zoom or in person will be decided closer to the date.
- Registration has gone out for the 2020-2021 program year through a Google Form. There will be a mailed out copy this next week to cover any students who have not yet registered.
 - As stated in last month's report, confirmation will not meet regularly in person as a large group to begin the school year. We will be working in family groups and as small groups, with some in person and some online. I am currently working on putting those plans and lessons together at this time.

High school Ministry

- High school milestone celebration was held on April 2 and will be held again on April 23. Students are receiving milestones to celebrate this step in their faith journey. I will be delivering milestones to our students who are unable to attend.
- Youth troop will be meeting on Sunday evening August 16 and 30 from 6:00-7:30pm. Once the KM school district, and surrounding schools, have announced their plan for the new school year we will make a decision on what day of the week and time we will meet for youth troop. There is a possibility that we will try 2 separate times again.
- Youth and Family received approval from Properties and Memorials/Interiors to redecorate rooms 8 and 9 for a youth space. We were also granted \$2000 from the St. John's Foundation to use for this purpose. Work on this will start in September.

Summer 2021

- Due to the restrictions brought on by the pandemic we will need to make changes to our original plans. The ELCA National Youth Gathering has been postponed until July 24-28, 2022. An interest survey will go out regarding interest in a hiking/adventure trip to Flathead Lutheran Bible Camp in Montana. However, due to the unknowns that go along with that movement forward on plans for the trip will not happen until the beginning of 2021. Y&F is looking at utilizing our \$2400 credit with YouthWorks to help us provide an experience for our students to serve others, without having to put a strain on the financial well being of anyone as we have the resources to utilize.
- More information on all of this to come.

Goals as we go forward into 2020-2021

1. Work to help students and families build resiliency, steadfastness, endurance, and persistence in life and faith. Do this through mental health wellness and resources, build multi-generational relationships, and age/life appropriate faith materials.
2. Create engaging faith curriculum for our 7th-12th grade students that helps them connect their faith to life, and help them grow into well rounded vocational Christian leaders and people, in line with the promises made at affirmation of baptism.
3. Build supportive community groups so that all members of our faith community have connections to support one another in life and faith.

Lindsay's time off this month and plans for the school year

- I will be taking vacation August 17-29. I will plan to be available for Zoom worship on Sunday, August 23. This will give me an opportunity to recharge and rest before the school year begins.
- I will be able to give a more detailed look at my office hours for the school year in the coming weeks. Rochester Public Schools have decided on a hybrid model to begin the school year and Oliver will be in person at school two days a week (either Monday/Tuesday or Thursday/Friday) the other 3 days he will be distance learning. I will need to build my schedule around this school plan.

Submitted by Lindsay Colwell, Director of Youth and Family Ministry

Pastor Dave Efflandt's Council Report: August 2020

- Continuing to meet with program staff twice weekly, and checking in with staff regularly
- Meeting with the following commissions, committees and groups:
 - Executive Board and Council, Personnel and Finance
 - Worship and Music Commission and Stewardship Commission
 - K-M Ministerial Monthly Meeting-Did not attend in July
 - Rochester Area Senior Pastor Weekly Meeting-Attended in July
 - Other Various Weekly Meetings with Colleagues-13 Additional Meetings in July
- Leading online Tuesday Bible Study and Bible and Brew on Thursday-Ended in July. We will resume in the fall with both of these studies
- Planning, producing and attending online worship services
 - Preschool Connections: Monday at 11:00 AM via Facebook
 - Holden Evening Prayer: Tuesday Evenings at 7:00 PM
 - Wednesday Interactive Worship: 6:30 PM via Zoom
 - Planning and preparing Online Campfire Worship Service-Fall 2020
 - Sunday Morning Worship at 9:00 AM on Site and 10:00 AM via Zoom
 - Contacting members to request their participation in services
 - Working with new software to record and edit video and audio files
 - Continued work with the Media Commission to improve upon our recording capabilities, which may include live-streaming worship beginning in late-July. We acquired a new camera, which allows us to integrate our live video and audio together. We are live-streaming our Sunday 9AM service, and then I am able to take this video home, add additional items (readings/lyrics/prayers) and post a video for people to access throughout the week (see worship and music report for online attendance figures).
- Checking in with members during the closure
- Following up with pastoral emergency needs
 - Pastoral Care Visits in July: Eight (seven via zoom, one via phone call)
 - Rescheduling baptisms, funerals and weddings
 - Presided at Two Funerals in July: Jim Sands and Terry Vatland
 - Upcoming Funeral: September 19, 2020 for Caroline Hanson
 - Both of our August weddings have been cancelled
 - We presently have eight baptisms waiting to happen
- Staying connected to other ministry leaders for support and guidance: other pastors, deacons, and members of the SEMN Office of the Bishop, including our Bishop, Regina Hassanally

Days Off / Vacation Information

- **Number of Days Off Through 7/31/2020:** 30 **Days Off that I worked in 2020:** 10
- **Number of Comp Days Remaining:** 1 **Quarterly Sundays Available:** 4 **Quarterly Sundays Used:** 0
- **Vacation Days Taken in 2020:** 8 **Vacation Days Remaining 2020:** 2.5 Weeks / 3 Sundays

I took time off July 21-August 1 (see last month's report for details about comp and vacation days used)
I will be taking another Sunday off to move Austin into college on August 30

Finance Committee Reports: June 2020 Finances (See Separate Document)
