

May 2020 Special Meeting Council Minutes

Tuesday, May 5th, 2020 6:00pm via Zoom

Present: Sam, Rayelle, David B, Marlo, Ann, Dan, Jon, and Kelly. Deacon Amanda, Lindsay, and Pastor Dave were also present. Jen Smith was present as a representative of Personnel Commission. Dave Z. and Darcie were absent/excused.

- 1) Call to Order - Sam called meeting to order at 6:03pm
- 2) Marlo reported that St. John's was awarded a potentially forgivable loan in the amount of \$63,965 through the US Government's 2020 CARES Act Paycheck Protection Plan, allowing small businesses and organizations to continue to pay staff wages and utilities while they may be either closed or operating with restrictions due to the Covid-19 pandemic. Staff affected by the PPP loan includes Pastor Dave, Pastor Nirmala, Deacon Amanda, Lindsay, Sheryl, Mark, and Katie. The loan includes salaries and wages, medical insurance, pensions, and utilities such as water, electric, HVAC, and phone. Mortgage interest is also included. Expenses for these items may be drawn from the funds provided with forgiveness (no obligation to pay back the loan, as long as the criteria are followed). Any funds used outside of the outlined parameters are subject to a 1% interest rate that is payable within 2 years (first payment due in 6 months). Utilities and mortgage interest payments are not to exceed 25% of the loan. Any unused funds are to be returned after the 8 week allocated period. It was determined in the April council meeting that a Congregational vote was not required, as this loan involves monies already budgeted for and approved by the Congregation in January's 2020 Annual Meeting. Dave B noted that the monies were received on Friday, May 1st, and are placed in a dedicated account, and will be drawn accordingly from that account to provide clear tracking of progress of relevant expenses.
- 3) Ann made a motion to utilize the funds provided through the PPP to pay staff, utilities, and mortgage interest for the next 8 weeks as outlined in the 2020 CARES Act. Jon seconded the motion. Motion carried.
- 4) Upcoming Events
 - a) Next council meeting which will involve all commission leads – Tuesday, May 12th 7:30pm at TBD. Sam will lead devotions.

Respectfully Submitted,
Kelly Utesch