

## St John's Lutheran Church

Present: Rayelle Haase, Heather Hilgart, Dave Bornfleth, Lindsay Colwell, Sam Marsland, Grace Marsland, Pastor Cheryl Inderhar, Deacon Amanda Sabelko, , Darcie Moehnke, Emily Carling, Ann Trihey, Jim Evenson

Absent: none

### **Council Meeting Minutes**

**August 10, 2021 7:00 p.m. - via in person, Fellowship Hall**

1. Call to order – Sam 7:05pm
  - a. Approval of agenda – Motion Darcie; 2<sup>nd</sup> Jim; carried
  - b. Review any thank you notes or correspondence sent to Council or St. John's  
-Shared some by Lindsay and Pastor Cheryl
2. Devotions - Sam

Aug	Sam
Sept	Dave B
Oct	Heather
Nov	Grace
Dec	Dave Z
Jan 2022	Darcie
3. Vote for delegated at-large council seat (Rayelle) – Motion Rayelle; 2<sup>nd</sup> Grace; carried  
-Appoint Michele Coy to complete Dave Ziegler's term on council for 2021
4. Reports (Rayelle) – Motion Dave B; 2<sup>nd</sup> Darcie; carried
  - a. Approve previous meeting minutes, staff reports, and commission reports (all)  
-Further discussion and questions answered on Properties commission report  
-Memorials and Interiors commission did not meet in July
5. Financials (Dave B) – Motion Darcie; 2<sup>nd</sup> Jim; carried
  - a. Approve previous month's financial (July) pending corrections of the Finance commission  
-negative expense line items removed from regular expense accounts rather than dedicated and need time for correction. Remedy in progress.  
-YTD running pretty even income:expense
6. Get Down to Business
  - a. COVID-19 updates (Sam) – Motion Ann; 2<sup>nd</sup> Darcie; carried  
-Approve taskforce recommendations  
-Funeral on Saturday 8/14 to follow recommendations of workers/volunteers to wear masks, gloves and serve food to individuals. Fellowship hall tables to remain distanced with 4 chairs per table.
  - b. CKP update (Deacon Amanda)  
-Mum fundraiser going on to support CKP  
-CKP fall season begins 9/13
  - c. Personnel Update (Rayelle)  
-CKP staff reviews complete  
-Interview process ongoing for secretary  
-AV position interview later this week  
-Interim associate pastor interview later this week  
-8/20 SJK office will be closed
  - d. Congregational Informational Meeting with all commissions focus (Sam)  
Sunday 9/19. Time 11:30am.
  - e. Audit report (Sam)
    - Documentation of revision history to policies/procedures/forms
    - Include 'inventory of fire safe' to secretary job description
    - Include 'oversees insurance photos taken of property every five years or with big projects/purchases' to administrative assistant job description
    - IT security project continues
  - f. Succession planning (Heather or Lindsay) – SJK is looking for volunteers for council positions and committees. Below is a list for your consideration:
    - President: Ballot name(s): Rayelle Haase

- Vice President: Ballot name(s): ?
  - Treasurer: Ballot name(s): ?
  - Secretary: Ballot name(s): Heather Hilgart
  - At Large Members 1yr, 3yr, 3yr: Ballot name(s): Michelle Coy
  - Participants for Synod Assembly 3 adults and 2 youth
  - Nominating Committee for 2022 3
  - Audit Committee 3
- g. Lutfisk dinner (Sam) – special guest Amy spoke to council on Lutfisk dinner
    - Good discussion on what is in store for Lutfisk and how to help the committee
    - Ads start going out 9/15 for dinner. Decision(s) have to be made before 9/15.
  - h. Fellowship hall heating/broiler proposal – Motion Ann; 2<sup>nd</sup> Darcie; carried
    - Approve Properties commission to move forward on heating/broiler proposal as submitted
  - i. Roundtable discussion
    - mail or deliver council meeting minutes by request – Paper copies will be available in the office and will be mailed out upon request. Contact the office to receive a paper copy in the mail.
    - Levi Livingood will supply tents for 8/15 outdoor service to provide shade. Looking for volunteers 8/14 to help set up tents.
    - SJK was gifted \$5k from an estate to Ministry of Encouragement (AKA Youth and Family), WELCA and SJK visitation team. WELCA will receive \$1k and \$4k will go to Mission & Outreach till visitation team and Ministry of Encouragement are ready to use it
    - WELCA circles propose council pictures be moved to be more visible and a suggestion box be present. This was discussed and will be brought up with Memorials & Interiors.
    - Dennis Foster has installed new phone cables for the new phone system. This was a huge undertaking and we appreciate it! Thank you Dennis!
    - Darcie brought forward drama booster inquired about SJK being a sponsor for the upcoming all school musical. More to follow.
7. Closed session - elected council – not held
  8. "God Sightings" - shared
  9. Motion to Adjourn 8:58pm– Motion Rayelle; 2<sup>nd</sup> Ann; carried
  10. Lord's Prayer
  11. Upcoming events/ meetings:
  12. Parking lot (Items for future discussion):
    - a. Constitution Update
    - b. Council Book Study – Book 'Growing Young'
    - c. Properties Usage and Review

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Emily Carling, Ann Trihey, Jim Evenson, Michele Coy

Absent: Lindsay Colwell, Grace Marsland, Deacon Amanda Sabelko, Darcie Moehnke

**Special Council Meeting Minutes**

***August 15, 2021 10:08 p.m. - via in person, Front Lawn***

Motion to offer fulltime associate pastor interim to Pastor Mary Kaye Ashley (motion Ann; 2<sup>nd</sup> Heather; carried)

Motion to offer A/V coordinator position to Anders  
(motion Michele; 2<sup>nd</sup> Ann; carried)

Motion to offer part time secretary position to XXX  
(motion Ann; 2<sup>nd</sup> Jim; carried)

Follow-up: XXX declined the offer after accepting on 8/20/21.

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Absent: Lindsay Colwell, Grace Marsland, Deacon Amanda Sabelko, Darcie Moehnke, Sam Marsland, Pastor Cheryl Inderhar, Emily Carling

**Special Council Meeting Minutes**

***August 20, 2021 7:00 p.m. - via Zoom and Facetime***

Motion to offer part time secretary position to Annette Schneckloth  
(motion Heather; ;2<sup>nd</sup> Michele; carried)