

St John's Lutheran Church

Present: Rayelle Haase, Heather Hilgart, Dave Bornfleth, Emily Carling, Lindsay Colwell, Sam Marsland, Ann Trihey, Grace Marsland, Jim Evenson, Pastor Cheryl Inderhar,

Absent: Deacon Amanda Sabelko, Dave Ziegler, Darcie Moehnke

Council Meeting Minutes

July 13, 2021 7:00 p.m. - via in person

1. Call to order – Rayelle 7:04
 - a. Approval of agenda (Motion Ann, 2nd Dave B, carried)
 - b. Review any thank you notes or correspondence sent to Council or St. John's
2. Devotions - Rayelle

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| Jul | Rayelle |
| Aug | Sam |
| Sept | Dave B |
| Oct | Heather |
| Nov | Grace |
| Dec | Dave Z |
| Jan 2022 | Darcie |

3. Reports - Rayelle
 - a. Discuss/Approve previous meeting minutes, staff reports, and commission reports (all) Youth & Family Commission-Lindsay added rec'd additional \$500 grant for food pantry Approve as submitted (Motion Emily, 2nd Jim, carried)
4. Financials – Dave B
 - a. Approve March, April and May financials
 - b. Discuss/Approve previous month's financial (June)

Motion to approval financials year to date (YTD) and move forward with fiance commission's plans to correct due to dedicated discrepancies (Motion Heather, 2nd Ann, carried)

-Line of credit is paid in full.

-Dave B talked with counters (n=2) for input on needing additional counters. Good for now. Will let us know when more help is needed.

-Emily discussed due to dedicated situation: journaling of specific amounts has not been properly entered over time consistently and some corrections were made. New processes have been implemented to help going forward (i.e. revised forms). Thank you finance commission for all your dedicated hard work on this!
5. Get Down to Business
 - a. COVID-19 updates (Sam)
 - Pew cushions: can be moved back into the sanctuary
 - Contact tracing: can be stoppedApprove above recommendations (Motion Ann, 2nd Heather, carried)
 - b. CKP update (Rayelle) – New director of CKP, Sarah, continues working hiring additional staff. On CKP board, Michele Rud will be taking the chair position with Jen Smith's exit. Fall enrollment continues. Staff reviews to happen in August.
 - c. Personnel Update (Rayelle) – Liz Smith has started in the office. Sheryl's last official day is this Friday 7/16. A/V position remains open. Mid-year check in with staff will happen in August. Jen Smith has stepped down from personnel commission and Katie Freerksen will join.
 - d. Congregational Informational Meeting with all commissions focus (Sam)

Sunday 9/19. Time TBD.
 - e. Audit report (Sam)

Full audit report is attached at end of minutes** – council's thoughts/actions are below in regard to audit commission's recommendations

#1. Agree

#2. Heather putting together template/example for recommendation on documents

- #3. Sheryl working on it. For future, office staff will complete yearly
- #5. Katie Livingood working on it with communications commission
- #6. Disagree at this time. Does not work for how our congregation looks at finances
- #7. Assign office staff to oversee the properties commission does every 5yrs or with big project/purchase
- #8. Yes. But how often hire a professional? How much? Need more answers.

- f. Succession planning (Heather or Lindsay) – SJK is looking for volunteers for council positions and committees. Below is a list for your consideration:
 - President (typically to be filled by current Vice President)
 - Vice President (if Rayelle fills President)
 - Treasurer
 - At Large Members 1-3
 - Participants for Synod Assembly 3 adults and 2 youth
 - Nominating Committee for 2022 3
 - Audit Committee 3

If you are interested, please connect with Lindsay Colwell or Heather Hilgart
- g. Lutefisk dinner (Sam)-Approve to go forward with Lutefisk supper as proposed (Motion Dave B, 2nd Ann, carried)
- h. Kitchen cleaning (Sam)-will be professionally cleaned soon
- i. Fall Worship Schedule Recommendation-Worship & Music commission recommends 830a and 1030a starts. Discussion must be held with Zoom worship group first.

Motion to tentatively set worship times pending input from zoom attendees and there will be a re-evaluation period after a period of time to see how fall worship schedule is going (Motion Ann, 2nd Emily, carried)
- j. Roundtable discussion
 - Pastor Cheryl met Catholic Charities; proposes using fellowship hall for low impact exercising group(s) program. Motion to approve (Motion Rayelle, 2nd Ann, carried)

- 6. Closed session - elected council – Not held
- 7. "God Sightings"
- 8. Motion to Adjourn 9:02p (Motion Rayelle, 2nd Grace, carried)
- 9. Lord's Prayer
- 10. Upcoming events/ meetings:
 - a. Next council meeting August 10, 2021 @7:00pm (Heather absent) Rayelle to take notes
- 11. Parking lot (Items for future discussion):
 - a. Constitution Update
 - b. Strategic Planning Specialist
 - c. Council Book Study – Book 'Growing Young'
 - d. Properties Usage and Review

** 2020 Audit Report is available in the office