

**St John’s Lutheran Church, Kasson MN**

Present: Rayelle Haase, Heather Hilgart, Dave Bornfleth, Lindsay Colwell, Sam Marsland, Pastor Cheryl Inderhar, Deacon Amanda Sabelko, Darcie Moehnke, Emily Carling, Ann Trihey, Pastor Mary Kaye Ashley, Michelle Coy, Grace Marsland

Absent: Jim Evenson

Council Meeting Minutes: October 12<sup>th</sup>, 2021

- 1. Call to order – 7:04pm
  - a. Approval of agenda – Emily/Michelle/carried
  - b. Bring forward any correspondence

2. Devotions – Heather

Nov	Milchelle
Dec	Grace
Jan 2022	Darcie

3. Report(s) –

- a. Approved previous meeting minutes, staff reports, commission reports - Darcie/Dave/carried

4. Finances –

- a. Discuss previous month’s financials (September)
  - Communication went out to all commissions on budget considerations for 2022
  - Finance commission renewing existing line of credit through Home Federal
  - YTD down \$10k less than income
  - Approve finances: Darcie/Rayelle/carried

5. Get Down to Business –

- a. Covid19 – Sam
  - Food can be brought into church for meetings and continue not using conference room
  - Approve Covid10 taskforce recommendations: Michelle/Ann/carried
- b. CKP – Amanda
  - No pancake fundraiser this past Sunday. New date TBD
  - Trunk or treat coming up
  - Peggy Moran started director position
- c. Personnel – Rayelle
  - Covid19 leave for hourly staff; paid or unpaid? (parking lot item)
  - New CKP aid started: Ashley Dumais
  - Hire new CKP high school aid Gracie Smith – Approve: Ann/Darcie/carried
  - Working on adapting personnel handbook
  - Annual reviews will soon be scheduled for staff
  - Renewing Gold-Plus benefits through Portico
- d. Succession planning – Sam
  - Nominating commission is meeting again Sunday 10/17 after services
  - Please let commission know of any interest in serving on the council
- e. Call process – Sam

- Please tell leadership and/or staff of any interest in being part of the call committee
  - November 9, 2021 council will vote on call committee members. First call committee meeting to be held before the annual meeting in January.
- f. Stewardship commission – Jim or Lindsay
- In planning stages. Please contact Lindsay or Jim Evenson with interest to serve on the Stewardship commission
- g. Worship & Music – Pastor Cheryl
- Thanksgiving service: 6:30p
  - Christmas services: Eve 2:30p, 4:30p, 6:30p, 9:00p  
Day 9:00a
  - December 26<sup>th</sup>, January 2<sup>nd</sup> services: 9:00a
  - Approve recommendations for holiday worship times: Ann/Dave/carried
- h. Constitution update – Sam
- Covid19 update to be added on virtual worship
  - Other language, revising, and mandated ELCA requirements to be added
  - Sam to send out constitution update to council to review before Nov 9<sup>th</sup>
  - Council approves changes Nov 9<sup>th</sup> before presenting to congregation
- i. Roundtable –
- Annual meeting: Wednesday January 26<sup>th</sup>, 2022 after worship
  - Question on how Covid19 taskforce makes recommendations to council and the forecast for masking. Covid19 taskforce follows the same data since October 2020 and CDC/MDH recommendations.
6. Closed Session if needed. Elected Council Only. Not held.
7. God Sightings to share. Shared joy of new babies, new students, sister love, worship singing, Covid19 antibodies.
8. Motion to Adjourn. Lord’s Prayer
- Ann/Sam/carried

Upcoming Events: none

Parking Lot (items for future consideration):

- Council book study; ‘Growing Young’
- Properties usage and review
- Audit Report
  - ✓ Documentation of revision history to policies/procedures/forms
  - ✓ Include ‘Inventory of Fire Safe’ to secretary job description
  - ✓ Include ‘Oversees insurance photos taken of property every five years or with big projects or purchases’ to administrative assistant job description
  - ✓ IT security project