

## St John's Lutheran Church

Present: Rayelle Haase, Heather Hilgart, Dave Bornfleth, Lindsay Colwell, Sam Marsland, Pastor Cheryl Inderhar, Deacon Amanda Sabelko, Darcie Moehnke, Emily Carling, Ann Trihey, Pastor Mary Kaye Ashley, Michelle Coy, Jim Evenson

Absent: Grace Marsland

### **Council Meeting Minutes**

**September 14, 2021 7:00 p.m. – in person Fellowship Hall**

1. Call to order – 7:06pm
  - a. Gail Jensen spoke on behalf of Interiors & Memorials for rearrangement of furniture in Fireside Room
  - b. Fred Ashe brought Lord's Prayer plaque he donated previously and was looking for approval for where to hang it. This is part of the Interiors & Memorials rearrangement for the Fireside Room
  - c. Welcome Pastor Mary Kaye Ashley; new interim associate pastor
  - d. Approval of agenda – Motion Darcie; 2<sup>nd</sup> Ann; carried
  - e. Review any thank you notes or correspondence sent to Council or St. John's - none

2. Devotions – Dave B

Sept	Dave B
Oct	Heather
Nov	Grace
Dec	Dave Z
Jan 2022	Darcie

3. Reports (Sam)

- a. Discuss/Approve previous meeting minutes, staff reports, and commission reports  
Motion Emily; 2<sup>nd</sup> Darcie; carried

4. Financials (Dave B)

- a. Discuss/Approve previous month's financial (August)  
-Overall financials are healthy, however need to work on where the pledged \$20k will come from to give to the Synod. This usually comes from the Lutfisk dinner (which is canceled for 2021). Will be looking to Stewardship commission and other congregation members to help generate ideas to raise additional funds for SJK's pledge to the Synod.  
Motion Ann; 2<sup>nd</sup> Michelle; carried

5. Get Down to Business

- a. COVID-19 updates (Sam)  
-no recommended changes at this time
- b. CKP update (Deacon Amanda)  
-fundraiser Oct 10 w/ County Seat (pancake breakfast)  
-32 enrolled in CKP; 13 enrolled in LL
- c. Personnel Update (Rayelle)  
-CKP continues to look for staff including HS aides ( $\geq 16$ yo)  
-Reviewed and discussed the SJK COVID-19 Policy for returning to in-person work  
Motion to approve policy Ann, 2<sup>nd</sup> Jim; carried  
Personnel commission will work on how hourly staff will be paid while on Covid19 leave
- d. Congregational Informational Meeting with all commissions focus (Sam)  
Sunday 9/19. Time 11:30am
- e. Audit report (Sam); these items continue to be worked on
  - Documentation of revision history to policies/procedures/forms
  - Include 'inventory of fire safe' to secretary job description
  - Include 'oversees insurance photos taken of property every five years or with big projects/purchases' to administrative assistant job description
  - IT security project continues
- f. Succession planning (Heather or Lindsay) – SJK is looking for volunteers for council positions and committees. Below is a list for your consideration:
  - President: Ballot name(s): Rayelle Haase
  - Vice President: Ballot name(s): ?

- Secretary: Ballot name(s): Heather Hilgart
- Treasurer: Ballot name(s): ?
- At Large Members 1yr, 3yr, 3yr: Ballot name(s): Michelle Coy
- Participants for Synod Assembly 3 adults and 2 youth
- Nominating Committee for 2022 3
- Audit Committee 3

Nominating committee meeting Sunday 10/3 between services in the Fireside room

- g. Call process discussion
    - Will the congregation need another transition team before putting together a call committee? No. Suggestion to write 'job' description for call committee members but this is clearly laid out in the Synod call process handbook as well. 6 voting members needed but more members can attend call process meetings and have input. Council approved moving forward with utilizing the call committee model but not necessarily forming the call committee right now.
    - Motion to form call committee with expanded responsibilities Heather; 2<sup>nd</sup> Ann; carried
  - h. KM Drama Booster Club advertisement (Darcie) - \$500 half page for outreach to community and demonstration of support for our kids involved
    - Motion Emily; 2<sup>nd</sup> Dave; carried (abstain Michelle, Rayelle, and Darcie)
  - i. Stewardship commission
    - Jim will represent council on Stewardship commission. Lindsay will be part of this commission as well
  - j. Roundtable discussion
    - Lindsay: volunteers for ushering groups for Sunday morning services
    - Pastor Mary Kaye would like to encourage the congregation to wear names tags to assist new staff in learning names
6. Closed session - elected council – held
  7. "God Sightings"
  8. Motion to Adjourn 9:23pm Ann; 2<sup>nd</sup> Darcie; carried
  9. Lord's Prayer
  10. Upcoming events/ meetings: Congregational Informational Meeting Sunday 9/19 @ 11:30am
  11. Parking lot (Items for future discussion):
    - a. Constitution Update
    - b. Council Book Study – Book 'Growing Young'
    - c. Properties Usage and Review

### **St. John's Kasson Congregational Council Quorum**

**Meeting: 9/17/2021, 6:30pm via zoom**

**In attendance: Rayelle Haase, Ann Trihey, Darcie Moehnke, Jim Evenson, Michelle Coy, Emily Carling**

**Guest: Dave Aakre – Properties Commission**

**Meeting was called to order at 6:33pm**

### **First item: Repair of Bell Tower**

Properties has proposed the bell tower to be repaired by Contractor Trent Keller. The bid is for \$15340. This is contingent upon him being able to secure the bricks for the price he has estimated. He wants to do the project in two phases:

- Phase 1 would be the demo work which is \$3800. He would like to be paid for that work when it is completed
- Phase 2 would be the reconstruction and the balance of the money would be paid when the work is completed by November 1st.

An anonymous donor has graciously offered to pay for all of the repairs to the tower.

There was some council discussion about the possibility the contractor would not be able to get bricks to complete the reconstruction. Dave Aakre said this is something that he can discuss as a possible concern of ours with Mr. Keller. Mr. Aakre explained that the contractor comes highly recommended from other members of the properties commission. The bid from Mr. Keller is significantly lower than other bids have been, and Mr. Keller is the only contractor that has agreed to complete the project this year. Other contractors so not have time to do the project. Michelle Coy motioned we go ahead with the bell tower repair utilizing the anonymous donors funds. Ann Trihey seconded the motion. There was no further discussion. Motion passed.

**Second Item: Pastor Mary Kaye Ashley Housing Allowance**

Ann Trihey motioned that congregational council resolves that the total compensation paid to Pastor Mary Kaye includes a housing allowance of \$22,800.

Darcie Moehnke seconded the motion. There was no further discussion. Motion Passed.

**Third Item: CKP Hire of Preschool teacher Peggy Moran**

CKP and Personnel commission recommend the hire of Peggy Moran to the position of preschool teacher at CKP.

Ann Trihey motioned that Peggy be hired as preschool teacher for CKP.

Michelle Coy seconded the motion. There was no further discussion. Motion passed.

Meeting adjourned at 6:47pm

**St. John's Lutheran Church**

Present: Rayelle Haase, Heather Hilgart, Dave Bornfleth, Ann Trihey, Michelle Coy, Pastor Cheryl Inderhar,  
Sam Marsland, Emily Carlingy

Absent: Lindsay Colwell, Grace Marsland, Deacon Amanda Sabelko, Darcie Moehnke, Jim Evenson

**Special Council Meeting Minutes**  
**September 26, 2021 5:30 p.m. - via Zoom**

Meeting was called to order at 5:36pm

CKP and Personnel commission recommend the hire of Ashley Dumais to the position of preschool aid at CKP.

Emily Carling motioned that Ashley be hired as preschool Aide for CKP.

Dave Bornfleth seconded the motion. There was no further discussion. Motion passed.

The meeting was adjourned at 5:39pm

