



St. John's Lutheran Church

Council Packet

March / 2022

St John’s Lutheran Church, Kasson MN

"Living in God’s Grace, St. John’s Lutheran Church is an inclusive community worshipping together, growing in faith, serving others, and living as witnesses of Jesus Christ."

Council Meeting Agenda: March 8th, 2022 @7:00pm

- 1. Call to order – Heidi
 - 1. Approval of agenda
 - 2. Call process – Pastor Cheryl
 - Guests from call committee
 - c. Guest Tanya Young
- d. Bring forward any correspondence
- 2. Devotions – Assign remaining months

		July 2022	Grace
		Aug 2022	Jodene
Mar 2022	Heather	Sept 2022	Jane
Apr 2022	Judy	Oct 2022	Lacey
May 2022	Heidi	Nov 2022	Darcie
June 2022	Jim	Dec 2022	

- 3. Report(s) – Heidi
 - a. Approve previous meeting minutes, staff reports, commission reports
- 4. Finances – Judy
 - . Discuss previous month’s financials (February)
 - a. Temple Talk
- 5. Get Down to Business
 - . Covid19 – Heather
 - a. CKP – Amanda
 - b. Personnel – Michelle
 - Pastor Mary Kaye housing allowance adjustments
Per Ministers' Housing Allowance Resource Kit, Whereas, the Internal Revenue Code permits a minister to exclude from gross income a church-designated allowance paid as part of compensation to the extent used for actual expenses in owning or renting a home; and Whereas, the church compensates Pastor Mary Kaye Ashley for service in the exercise of ministry. Total compensation is \$2962.04.
Current base salary \$2278.50 + current housing allowance \$683.54
Proposed base salary \$1990.04 + proposed housing allowance \$972.00
 - d. Stewardship commission – Jim or Lindsay
 - e. All congregation meeting
 - f. Roundtable
- 6. Closed Session if needed. Elected Council Only.
- 7. God Sightings to share
- 8. Motion to Adjourn. Lord’s Prayer

Upcoming Events:

- CKP Sunday March 20, 2022
- Next council meeting April 12, 2022 @7pm
- All congregation meeting April 24, 2022 @11:30am (after 2nd service)
- Synod Assembly Saturday May 7th; registration April 21st

Parking Lot (items for future consideration):

- Big Blue Bus - Heather is collecting data and putting a proposal together
- Council book study; 'Growing Young'
- Properties usage and review
- Community wellness group working on proposal for utilizing fellowship hall for indoor playtime for preschool age children
- Audit Report
 - Documentation of revision history to policies/procedures/forms
 - IT security project

St John's Lutheran Church, Kasson MN

Present: Heidi, Michelle, Heather, Judy, Jane, Jim, Lacey, Grace, Lindsey, Deacon Amanda, Pastor Mary Kay, Pastor Cheryl

Absent: Jodene

Council Meeting Minutes: February 13th, 2022

1. Call to order – Michelle 12:31pm
 1. Approval of agenda: Heather/Pastor Mary Kaye/carried
 2. Bring forward any correspondence
 3. Introduce new council members
 - Update contact information - Katie Livingood will grant access to all council members to Council Materials. Council members will then enter in updated contact information.
 - Council Information for new members

2. Devotions –

		July 2022	Grace
Feb 2022	Michelle	Aug 2022	Jodene
Mar 2022	Heather	Sept 2022	Jane
Apr 2022	Judy	Oct 2022	Lacey
May 2022	Heidi	Nov 2022	Darcie
June 2022	Jim	Dec 2022	Pastor Cheryl

3. Report(s) – Michelle
 - a. Approve previous meeting minutes, staff reports, commission reports: Jim/Heidi/carried
 - Properties commission is contributing money to the heating repair bill of the fellowship hall
 - Pastor Mary Kaye will be attempting to bring Growth & Hospitality back up and running
4. Finances – Judy
 - a. Discuss previous month's financials (January)
 - Finance commission has many great goals for the year
 - Quarterly report will be presented to congregation in Messenger and/or Snippets
 - b. Motion to approve January financials: Pastor Mary Kaye/Jim/carried
5. Get Down to Business
 - a. Covid19 – Heather
 - Motion to allow high school age students to have dinner on site Wednesday nights employing safety measures as well as Oasis afterschool/education students to have snack: Heather/Pastor Mary Kaye/carried
 - b. CKP – Amanda
 - Additional hire approved-high school student for teacher aide
 - 3rd Sunday in March is CKP Sunday
 - c. Personnel – Michelle
 - Nothing of note
 - d. Stewardship commission – Jim or Lindsay
 - Bucket challenge and Try and Tithe projects up and coming

- Resources are being looked into for commission to use
 - Lacey Bauer joining! Thank you Lacey!
- e. Call process – Pastor Cheryl
- Council Liaison Needed! Have been meeting once a week on Wednesday evenings and moving to Sunday evenings ~5:30pm.
 - Call committee is going strong! Thank you members! Site profile possibly will be done in May.
- f. Annual Meeting Update and Debrief
- Letter of Notification must be mailed out prior to annual meeting to all members
- g. Roundtable
- Lindsey can help set up Zoom for council meetings and covid task force meetings
 - Heather to add constitution (updated) and personnel handbook to google council folder
 - Community wellness group working on proposal for utilizing fellowship hall for indoor playtime for preschool age children.
 - Pastor Mary Kaye requested an increased housing allowance and decreased base salary.
 - Pastor Mary Kaye and Judy to figure out exact amount to change
 - Heather to look back at previous meeting minutes for wording to meeting minutes.
 - Council to vote on this March 8th, 2022
6. Closed Session if needed. Elected Council Only. Not held.
7. God Sightings to share
8. Motion to Adjourn 1:57pm: Pastor Mary Kaye/Jim/carried. Lord’s Prayer

Upcoming Events:

- Next council meeting March 8, 2022 @7pm
- Concert Friday March 4th, 2022 @6:30-8:30pm
- Synod Assembly Saturday May 7th; registration April 21st

Parking Lot (items for future consideration):

- Big Blue Bus
- Council book study; ‘Growing Young’
- Properties usage and review: process for how building is used; charge for usage? Tables and chairs?
- Reminder for annual meeting items in September for Messenger
- Audit Report
 - Documentation of revision history to policies/procedures/forms
 - IT security project

Meeting Minutes - Property Commission meeting held on 3-1-2022

Attendees: Dallas Martin, Daryl Melquist, Ralph Solberg, and Dave Aakre

Discussion Items:

- The Narthax needs to be painted the same color as the Fireside room, and now that the paint is available, the entire area will be repainted this spring. Daryl is managing this and will involve volunteers as plans progress.
- Painting Log: As we consider current and upcoming painting projects, Property's want's to create an up to date and readily accessible process for keeping track of exactly what paint brand and color are used in the various areas of the church, plus the date of the repaint. This will save time in the future when doing touch up and repaint work. Dave will propose a solution. It should be noted that Memorials and Interior Design have the responsibility and control over what colors go on what areas and the group is intending to minimize the number of different colors to be used in the church.
- Lawn mowing for the upcoming season: Dave will contact Gary Kautz to determine if he is planning to handle the lawn care again this year.

Updates:

- Hot Water Heating system: The numerous compressor problems have been resolved and Decklever's/MMC have done the boiler tuneups. Dave will work with the contractor to turn in the appropriate rebate request.
- The Fireside Room has been repainted this week (week ending 3/4)
- Boiler's License: Dan Roth has a Special Engineer Boilers license and has agreed to have a copy of it posted in the Boiler Room. We will continue to manage the monitoring and maintenance of the system with Mark Madson doing the daily activities and Daryl and Dallas overseeing the activity.
- Fire Alarm Inspection (must be done yearly to allow our CKP/Little Lambs programs to be licensed): It is Completed (with one sensor replacement required).
- Beyond the Budget funds from St John's Foundation: Dave has turned in our request for this year.

- DeCook Drainage has offered to bid on our snow removal contract for the 2022/2023 season. Property's will consider this and make a decision once IMS has given us their proposal, and perhaps other contractors will want to make a bid.

Work Projects committed but on “Hold” till time allows:

- The bricks on the Bell Tower: On hold till the weather allows.
- Parking Lot lighting control: The current timer system is dated and difficult to deal with. Dallas has looked into alternatives with Dan Jensen, and Property's has concluded a photocell approach is the most practical solution and should cost less than \$100 and would more accurately reflect sunrise and sunset times. This work will be done when the outdoor weather allows comfortable working conditions.
- Adding "wings" to the sides of the piano cutout in the balcony. With the new carpet in place it would be easy for someone's chair or foot to slide over the edge. Daryl has some additional work to do, but this will have to wait until his broken foot has healed more.
- LED Upgrades: The next areas to deal with are the Old SS hallway and possibly the kitchen hallway. There are some dedicated \$\$ to cover the costs, and we are working to take advantage of the Thrivent Grant \$\$ when possible. Dave is working on getting pricing options for the various fixtures and bulbs needed.
- St John's sign on the outside front of the Sanctuary: This sign is getting rusty and needs to be cleaned and repainted. We have an estimate (\$500 to clean and paint, plus \$600 for a lift) and a plan for doing this is early this spring. Note: This sign is solidly and permanently mounted to the outside wall of the Sanctuary. It is approximately 25 feet to the base of the sign, which is 5 feet tall and 6 1/2 feet wide.
- Burned out bulb in a overhead light in the Sanctuary: Replacement requires borrowing a lift or the use of scaffolding as the fixture is about 24 Ft high in the pew area of the Sanctuary. Also there is a spotlight that has lost it's lens, but still is working. Will need to keep an eye on that.
- Restarting the kitchen stove: Property's needs to turn on the gas and relight the pilots for the stove when the church can again use it.

"Back Burner" Items:

- Roof Leak over the Narthax: Roger has looked at this and found nothing major

- Sidewalk repair and maintenance: Over 100 lineal feet of the sidewalk and curbing are broken up and need to be replaced. We also have at least three areas (CKP entry, Front entry, and west Narthax entry) that have significant discontinuities between sections that must be dealt with.
 - (Fred provided the name of a group that did work for them. The name of the company is All-Star Mud Jacking (507) 421-6748 and cell (507) 259-7776 email is info@AllStarBasements.com.)
- Parking Lot Blacktop: The lot is breaking up over the years and will need to be replaced within the next 4 to 8 years. Estimated cost 5 years ago was over \$300000 to tear out, redo base and put down new blacktop.
- Replace the carpet in the fellowship hall (3400 sq ft):
 - Country Carpet ballpark numbers (Estimate is several years old) : Removal and disposal is 39 cents per sq ft. Good quality carpet ranges between \$1.50 to \$2.50 per sq ft. 2 ft by 2 ft tiles go from \$3.00 to \$3.50 per sq ft. Installation is about 67 cents a sq foot (total of \$15500 for the better 2x2 tiles...at the old prices) .
 - Another suggestion was made to go with hard surface on the floor and do a sound deadening treatment to the wooden ceiling.
- Flat Roofs and Fascia: Roofing above the Narthax (5000 sq ft) , kitchen (2100 sq ft), office, fireside and choir room areas (7000 sq ft) will likely need replacement within 5 to 7 years (14,100 total). Current prices seem to range from \$7 and up per square foot. Assuming \$7, we are looking at over \$98,000. The fascia (~2400 sq ft) on the flat roof portions of the church (1992 vintage) are backed up by materials that are rotting away. The consequence is the fascia is coming loose in a few places and there will be continued water intrusion. Also, some of the fascia along the entry of the church has been damaged by trucks and buses. This work should be done concurrently with the flat roof work because it ties into the flat roof curbing. We do not have a ballpark estimate for this work due to the limited knowledge of what needs replacing.
- Pneumatic Controls: The pneumatic controls for the boiler system are old and components (thermostats, compressor, piping) fail periodically and are complex. These should be replaced with modern electro-mechanical devices. We looked into doing this at the time the new boilers were installed in 2012. At that time the estimate by Jeff Hanson of SCR was over \$35,000.

Dave Aakre for Property Commission

St. John's Lutheran Education Commission Meeting Minutes
Monday, February 21, 7:00 pm (via online)

Present: Carol Cady, Heidi Durland, Jess Nelson, Kelly Utesch, Deacon Amanda

1. *Call to Order* - The meeting was called at order at 7:02pm.
2. *Deacon of Faith Formation Report*
 1. Deacon Amanda shared recent updates from the Covid-19 Taskforce.
 1. Afterschool Kids are able to eat snacks after school as long as they are eating at separate tables. Siblings will be allowed to sit at the same table as long as both students want to sit together.
3. *Old Business - Budget Surplus -*
 1. We have a remaining \$1000 to finish spending.
 1. **Action** - Deacon Amanda will purchase 3 more 6 ft tables for classrooms. The remaining money will go towards whiteboards.
 2. Deacon Amanda spoke with Marge Albright about removing the heavy tables from rooms. The lefse crew needs at least 17 heavy tables but saw no reason to keep more than 20 heavy tables. They will be moved to a storage room or the garage when not in use.
 3. Deacon Amanda will talk to someone from the properties commission about the logistics of removing the chalkboards and replacing them with whiteboards of similar size.
- a. Spring Milestone Planning
 1. Milestones
 1. First Communion Classes - Fourth Grade
 1. Starting the week of March 20th, classes will be on Sundays at 11:30 AM and Wednesdays at 5 PM for three weeks. The last class is the week of April 3rd.
 2. Communication went out the week of February 21st.
 3. The Celebration of First Communion will take place on Thursday, April 14th.
 4. Deacon Amanda & Pastor Cheryl will teach the classes.
 2. Ten Commandments - 1st & 2nd Grade
 1. Pastor Mary Kaye will be teaching about the 10 Commandments on March 2nd & March 6th during the Education hour.
 3. Bible Adventures - 3rd Grade
 1. Deacon Amanda will be teaching this class on Sundays, March 6 & 13, and Wednesdays, March 9 & 16 during the Education hour.
 4. The Lord's Prayer - 1st & 2nd Grades
 1. Students will be working on memorizing the Lord's Prayer over the month of March
 5. The Apostles' Creed - 5th & 6th Grades
 1. Club 56 teachers, along with Deacon Amanda will be teaching this class on Sundays, March 13, 20 & 27, and

Wednesdays, March 16, 23, & 30 during the Education hour.

c. Inclusion Ministry Updates

1. Small-Group for parents of children with physical, learning, and developmental disabilities

1. Continuing to meet on the 2nd Monday of each month at 5:30 PM & the 3rd Tuesday of each month at 9 AM

2. Deacon Amanda is currently working with a couple of individual families regarding how their child can best learn in the faith formation environment.

d. Covid Preparedness Plan Updates

.The CYF Covid Preparedness Plan was updated at the beginning of February 2022 to reflect changes for students to eat snacks after school.

4. *New Business*

a. Worship Milestone - "Wiggle & Worship"

i. March 27th and 30th during the Education Hour

ii. This milestone will be for 3-year-old through Kindergarten students. We will send an intentional invitation for families to "try out" Sunday or Wednesday School.

1. The intention is to invite families with younger children who may not have been in Sunday School before March 2020 and figuring out how to incorporate faith practices in their everyday lives.

b. Vacation Bible School

.Theme - Who is my Neighbor?

1. The curriculum is from ELCA World Hunger, the same as last summer.

i. Dates: June 27 - July 1, 2022

ii. 8:30 AM - 11:30 AM, optional early drop off and late pick-up

iii. Kindergarten - 4th graders (2022-2023 school year)

iv. Deacon Amanda is also working with CKP for a short lesson + activity that they can do too.

c. Faith Formation Strategic Planning

.We will be engaging in some strategic planning this spring. Over the next few months we will be asking questions and wondering how St. John's Faith Formation Programming can best serve our faith community.

i. This month we talked about programs we believe are valuable to our community these include:

1. Sunday & Wednesday School & Club 56
2. Afterschool Programming
3. Christmas Program
4. Vacation Bible School
5. Community Programming
 1. Fall Fest

ii. Our conversation also generated some new ideas

1. Adult & Me Ministry
 1. 3rd - 4th grade students paired with a mentor, HS - Adult
2. Spring Celebration
 1. Similar to Fall Fest, but celebrate Springtime and the end of the year.

5. *Roundtable* - No discussion

6. Adjournment - The meeting was adjourned at 7:58 pm

Next Meeting - March 21, 2022, 7 PM

Creation Kids Preschool Board Meeting Agenda
February 28, 2022 6:00 p.m.

Topic/Presenter	Details	Discussion															
<p>Items Completed since 2/7/22 Meeting</p> <p>Michelle</p>	<p>Items ready for Student bags:</p> <ul style="list-style-type: none"> ● 2022 Summer Registration Form ● Flyer for LL/CKP 2022-2023 programming ● 2022-2023 Calendar: link ● 2022-2023 Registration Form <p>Website updates:</p> <ul style="list-style-type: none"> ● K. Livingood should have the 2022-2023 information online for current students to register <ul style="list-style-type: none"> ○ CKP tuition & LL pricing ○ CKP class descriptions ○ PDF calendar ○ PDF registration forms Note: if families use the online forms, we can see the timestamp associated with their registration. <p>Current families: enrollment starts March 1, 2022</p> <p>Public: enrollment starts March 7, 2022.</p>	<p>Questions:</p> <ul style="list-style-type: none"> - Have registration forms and calendars been printed? YES - Are they ready to be sent home with families? YES, sent 2/28 - Do we plan to attach an informational letter with class descriptions for families or send an email out on March 1st? Yes, email sent 2/27 - Send registration via email if the website isn't ready by 3/1. - Folders are ready to collect registration responses 															
<p>2022-2023 Tuition</p> <p>Discussion via email</p> <p>Michelle</p>	<p>Motion passed -</p> <p>2022-2023 tuition as listed below:</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 40%;">Little Lambs – Summer Care/Fall</th> <th style="width: 20%;">Summer 2021</th> <th style="width: 20%;">Proposed 2022</th> </tr> </thead> <tbody> <tr> <td>3 Days</td> <td>\$100</td> <td>\$115</td> </tr> <tr> <td>4 Days</td> <td>\$125</td> <td>\$135</td> </tr> <tr> <td>5 Days</td> <td>\$150</td> <td>\$160</td> </tr> <tr> <td>Drop-In Rate</td> <td>\$35</td> <td>\$38</td> </tr> </tbody> </table>		Little Lambs – Summer Care/Fall	Summer 2021	Proposed 2022	3 Days	\$100	\$115	4 Days	\$125	\$135	5 Days	\$150	\$160	Drop-In Rate	\$35	\$38
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Purple Parrots – Little Lambs	2021-2022	Proposed 2022-2023*															
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St. John's Updates Deacon Amanda	<p>Covid Taskforce</p> <ul style="list-style-type: none"> Wednesday Afterschool & HS Kids are okay to have snacks and dinner as long as they are at their own tables and spaced at least 6ft apart. If Dodge County can stay in the "Moderate" transmission risk level for two weeks, they will look at re-opening up for coffee and food to be served. <p>Ash Wednesday Services</p> <ul style="list-style-type: none"> On March 2nd, there will be worship services at noon and 6:30 PM. CKP Chapel will happen as normal, students will participate in the imposition of ashes if they would like to. 																
Treasurer's Report Justin/Angie	None																
Dodge County Expo Peggy http://www.dodgecountyexpo.com/	<p>March 26, 2022 Signup Genius: https://www.signupgenius.com/go/10C094EADA928ABFF2-ckpdodge</p> <p>Brochure draft: https://docs.google.com/document/d/1Ngto84DE5ONEABCxKMXKLCH2Mbn80gPCCAZukhevUI/edit</p>	<p>ACTION NEEDED:</p> <ul style="list-style-type: none"> - Review/update CKP brochure - Amanda working on updating the brochure - Print brochures for expo: Peggy - Print fall registration forms: Peggy - Offer drop-in or "wait list" to LL summer care - \$25 off your registration fee if you sign up today: Anne - Peggy has: signs, buckets, oriental trading - Looking for: fishing game - Anne can be float at Dodge Co. Expo <p>- BOARD MEMBERS: Sign up for a shift at the expo</p>															
DHS Guideline Updates	New isolation guidelines for all	- This does not change our current plan as															

<p>- FYI Michele</p>	<p>unmasked childcare settings is 10 full days.</p>	<p>we are masked.</p> <ul style="list-style-type: none"> - if you need to send home "COVID home test kits", please send home with families - Michele is waiting to hear when to pick-up the free KN95 masks
<p>2022-2023 Staff Schedule Michele/Tessa</p>	<ul style="list-style-type: none"> • We will be needing to hire essentially all positions in one way shape or form, so would like to agree on briefly how we plan to advertise. • As we have a significant need, sooner the better we do this. <p><u>DCI Pricing:</u> A banner like we previously ran would be \$111 A 2x6 ad in the classified would also be \$111 3 x 10 (1/4 page) \$208.12 1/2 page \$416.25</p> <p>Any of these ads would run in the Advantage and DCI for 1 week. It would cost an additional \$25 to run the ad on their website.</p> <p>The bigger the ad the better the placement in the paper.</p>	<p>Questions:</p> <ul style="list-style-type: none"> - How do we want to advertise? - DCI (\$55 - \$800) & Free Advantage <p>Indeed: 1-2 months ACTION: Michele to ask Rayelle about Indeed</p> <p>Post Bulletin - Pricing ACTION: Post Bulletin: Anne to look at pricing ACTION: Tessa to email Anne the posting ad</p> <p>ACTION: Elise to check with Luther job postings</p> <p>Discussion - can we use COVID funds for advertising (recruit staff)</p>
<p>CKP Sunday Peggy/Anne</p>	<p>Sunday, March 20, 2022</p> <p>Orange Otters/Peggy - 8:30am service Purple Parrots/Anne - 10:30am service</p> <p>Signup Genius: https://www.signupgenius.com/go/10C094EADA928ABFF2-ckpsunday</p>	<p>Questions:</p> <ul style="list-style-type: none"> - Who is heading up the silent auction? Elise, Anne, Tessa • Need Mark to set-up tables the night before • Off-line conversation about planning (goal, up before wednesday service) - Do we need to ask for parent volunteers? Yes - Have we announced this to the CKP families (beyond what's on the calendar)? Yes, in OO and PP communications and the newsletter from the - ACTION: Record Michele and show during both services

	X/0	Name	X/0	Name	X/0
	X	Bieri Patzke, Elise	X	Sabelko, Amanda	X
	X	Holtan, Anne	X	Moran, Peggy	X
	0	Hvitved, Angie	X	Schneckloth, Annette	0

		<ul style="list-style-type: none"> - Children's Message: Anne to write, teach to Peggy - Classroom baskets - Teachers greet at the respective services - Anne to ask Rachel Linbo to have her crew usher at 10:30
Items to think about:	<ul style="list-style-type: none"> • Open House <ul style="list-style-type: none"> ○ TABLED: Wait & see until after registration with current families and Expo • Spring Program: April 24 <ul style="list-style-type: none"> ○ ACTION: Anne/Peggy to bring plan to next meeting 	
Cards for a Cause Tessa	Fundraiser ended today, 2/28/22	<p>Questions:</p> <ul style="list-style-type: none"> - Are all orders in? Yes - Peggy will tally the orders and let Justin know what to pay. - Tessa will complete the order <p>Lessons learned: maybe the fundraiser was open too long (1 month)</p>
Mask discussion Peggy	TABLED	
DCI Bill	<p>Some of the charges are CKP, some are St. Johns.</p> <ul style="list-style-type: none"> • "Now Hiring" = CKP charge \$135 • Promotion was buy 3, get 1 free <p>ACTION: Peggy will talk with Kaye. Tessa to forward the promotion email to Peggy.</p>	
Smile Fairy Visit	\$75 donation for the Smile Fairy for visit in March	
Next Board Meeting	Monday, April 4 6:00pm	<p>Question:</p> <ul style="list-style-type: none"> - Does this work for everyone?
Closed Agenda to follow		

Attendance:

Knutson, Mindy	0	Wynia, Heather	X	Yankowiak, Tanya	X
Foster, Patty	0				

X = Present; 0 = Absent

ALTAR GUILD MEETING

February 13, 2022

Members in attendance: Mona Finley, Shelley Gustafson, Barb Nuehring, Jane Struthers, Jodie Tvedt, Tanya Young

Serving the following months:

March: Barb, Mona

April: Barb, Jodie

May: Tanya

June: Jodie

ITEMS DISCUSSED:

- Working to set a date for **cleaning the candle holders** from Christmas. We hope to utilize some of St. John's youth for this project and estimated the process to take approximately 2 hours. Will continue to work with Lindsay to get this date set. Majority would prefer to do this project during the day versus evening hours.
- Following up to last month's notes **regarding baptismal cloths**. Ann Brenke who has embroidered the symbols for us will not be available until mid April. Tanya will speak with someone she knows to see if that person might embroider 10 cloths for us to help with upcoming baptisms during the months of March and April. If this is not do-able we will look into purchasing a small supply. If purchasing becomes the avenue we take we will need to confirm budget available, what fund to withdraw from, and seek preapproval. The St. Johns Quilters have given us a good supply of baby quilts for future use.
- Looking at **Ash Wednesday** on March 2nd. Services will be noon AND 6:30 pm. Jodie has offered to verify with the pastors the use of ashes within the church services and if take home kits will need to be made for families participating at home.
- Jodie will reach out to the pastors regarding the **placement/use of the rustic cross**. Lindsay has asked that **votives be placed for Wednesday services**. (Either placed in the wall spaces or perhaps a table set-up.)
- Mona reported that Houston's will have more information available on **lilies and spring flowers** the end of February or first of March. They have concerns at this time with delivery of plants from their distributor.
- Jodie will prepare **information for the Messenger** regarding the process for parishioners to place **flower orders** and also the date and time for those that might like to **help decorate the church** for Easter on April 16.
- Pastor Mary Kaye approached Altar Guild on helping to set-up **detail information and directions for use of the funeral pall**. We will reach out for more information from the funeral committee and develop the information needed and make sure it is posted in the cabinet that houses these materials.
- We went over the **parament (color) changes**. February remains green with the exception of Sunday, February 27 (Transfiguration of our Lord) which will be white.

March paraments become purple and we will check with Carol into help place the purple streamers on the tree of life. Palm Sunday, April 10 paraments become red and will check with pastors on use of palms.

- The **rolling wooden Worship Table** has cracked again. The table was Amish made and given to St. Johns. Perhaps the repair could be cosmetically done – example worked into a cross. We need to speak with the Property Committee to see where the table might be stored when not in use --- possible that the present location is too close to a heat source causing some of the damage by promoting dryness of the wood?
 - **Next meeting dates: March 13 at 9:30 am.**
 - **A change from the routine schedule as we will meeting April 3 at 9:30 am.**

Deacon of Faith Formation Report

March 2022

Ongoing

- Collaborating with program staff on worship planning
 - Weekly staff meetings with pastoral, program, and office staff
 - Weekly communication with Children's Ministry students and families
 - Weekly ministry connection for preschool families
 - Preschool Connections, Mondays @ 11 AM
 - Coordinate preschool chapel, Wednesdays
 - Working with the Education Commission on continued planning and development of programming
 - Advising the CKP Board and staff with continued programming.
 - Helping to keep program and CKP staff informed about state and local responses to COVID 19, including MDH and CDC guidance
 - Equipping volunteers for Children's Ministries
-

Current Planning

Children's Ministry

Faith Formation

Sunday School, Wednesday School and Club 56 started at the beginning of February.

Home-based learning is still available to those families who registered at the beginning of the school year and is also an option for anyone that would like to join.

St. John's Afterschool programming also restarted at the beginning of February. We have worked with the Covid-Taskforce to establish guidelines for snack-time that adhere closely to what is expected of schools.

We've seen a lot more families joining us in the past few weeks including a number of new families. It's been great to see new and old faces alike!

First Communion

First Communion Classes will begin the week of March 20th. Families who have a student in fourth grade will receive information about classes and the Celebration of First Communion at the beginning of February. Older students who have not had the opportunity to participate are also welcome to join.

March Milestone Madness

You can read about all the milestones we'll be learning about and celebrating during March. In the past, we've tried to spread lessons out over the school year but because

of the break we took during the winter, we're going to try condensing everything down into our March lessons! Milestone will be taught by Deacon Amanda, Pastors Mary Kaye and Cheryl, and classroom teachers.

Small Groups

Our Special Needs Parenting Support Group continues to have a majority of our participants from the community. This month we will be meeting on February 14th at 5:30 PM and Tuesday, February 15th at 9 AM.

Staff Updates

Office Hours - I am currently working at the office Monday through Thursday and Sundays. I am available via email - amanda@stjohnskasson.org or at 507-634-7110 ext. 14

Synod Involvement

- Zumbro River Representative of the SEMN Synod Faith Formation Table
 - Rostered Representative on SEMN Synod Council; At-Large member on SEMN Executive Council
-

Days Off / Vacation Information

Planned vacation on the following days:

- March 10 (1 day)
- March 15 & April 7 (2 days)
 - Tyler's daycare person is having surgery and we don't have anyone to help with these days.

Planned continuing education on the following days:

- None

Available Time Away, as of 03.02.2022

Quarterly Sundays: 4

Vacation: 16 days + 4 Sundays

Continuing Education: 6 days + 2 Sundays

Respectfully Submitted by Deacon Amanda Sabelko

March 2022 Council Report

Director of Youth and Family Ministry

Middle School/Confirmation Ministry

- During the season of Lent our confirmation students will be doing a 4-week study called The Big Questions. An overview of this study can be found on the confirmation page of the website. There is also a 28 day devotion that the congregation is invited to join us in. It can be accessed through the YouVersion Bible app (The Big Questions for Middle Schoolers) and there will be paper versions available at the Welcome Desk.
- Students can now register for confirmation camp at Sugar Creek (June 12-17) or at Good Earth Village (June 19-24). There are a wide variety of other camp options at these two locations throughout the summer for students in kindergarten through 12th grade. The cost of camp for families will be \$200 per student and the Youth and Family Commission is working on some new fundraising ideas.
- Another summer opportunity for our middle school students is Action Packed Day Camp for 4th-7th graders, June 7-9. We will be heading to the MN Zoo, half day of service/half day at Air Insanity Trampoline Park, and a third day to be determined. Students have the opportunity to make suggestions. Cost for this camp is \$15/day. Students do not have to attend all 3 days.
- I was able to attend the Lion King, Jr. play at KMMS with my family. What amazing talent our middle school students have! Great musical talent and wonderful acting!

High School Ministry

- We continue to have anywhere from 5-15 students attending youth group each week. We are currently meeting from 5:30pm-8:30pm, with students attending Wednesday evening worship. Several students are also coming over right after school for fellowship time and to assist with the afterschool program.
- This summer a riverboat has been reserved for our youth group to take 10 students out on the Mississippi River through Sugar Creek Bible Camp. This will be our main youth trip for this summer.
- Our high school students will be serving as assistants at the middle school action packed day camp in early June, as well as leaders during vacation bible school in late June. Our high school students will have their own opportunity to take part in an action packed day camp July 19-20. The Youth and Family Commission is still looking at options for these days.
- Volunteers and ministry leaders who were working on pre-gathering events for the Youth Gathering have put together a learning opportunity to train european descent students to be better allies for their peers who are BIPOC. This Multicultural Youth Justice Experience will take place at St. John's July 21-23 with an overnight option. We will be doing most of our time with this experience outdoors in the courtyard. More information on this event can be found at 2022myj.com.

Director of Youth and Family Ministry

- My regular office hours have been varying over the past several weeks. Regular office hours each week are Wednesday 11am-9pm and Sunday 7:30am-noon. The other hours each week will be posted on my office door and available by checking with the office.

Days Off/Vacation Information

2022 Available Time Away (after the above notes)

- Quarterly Sundays=4
- Continuing Education= 4 days, 2 Sundays
- Vacation= 11 days, 2 Sundays

Submitted by Lindsay Colwell, Director of Youth and Family Ministry

Youth and Family Commission Agenda/Minutes

Thursday, March 3, 2022 via Zoom

Attending: Katie Freerksen, Patty Foster, Carrie Hruska, Lindsay Colwell, Grace Marsland

See the [Summer 2022 folder](#) for resources on camps

Meeting Topics

- Milestones
 - Driver's license/permit milestone
 - April 3 and 6 at worship
 - Wed.=Patty can help
 - Sun.=
 - Action needed:
 - Lindsay will put together liturgy from milestones binder
 - Notify families through all communication channels
 - Went out in Messenger, will add to social media
 - Someone from commission: find keychains, 2 different, one for permit, one for license
 - Erin found some options, also options from Old Lutheran
 - [Option 1](#)
 - [Option 2](#)
 - [Option 3](#)
 - [Old Lutheran 1](#)
 - [Old Lutheran 2](#)
 - [Old Lutheran 3](#)
 - Graduation milestone
 - May 22 and 25
 - Quilt Project: need to get the number from Jen Smith
 - 40 students graduating from SJK
 - [Milestone](#)
 - [Joe Davis book](#)
- Summer 2022
 - Rack Card https://drive.google.com/file/d/1r5wV9XpUf1Gawz5KkDJBij_9-fpualt2/view?usp=sharing
 - Pricing for Sugar Creek, Good Earth Village=\$200 per student
 - Sugar Creek Bible Camp
 - June 12-17, 2022
 - Confirmation Camp current 6-7th graders
 - Horse Camp current 5th-7th graders
 - Riverboats current 8th-12th graders (Tier 1 or 2)
 - Elevated current 8th-12th graders

- SIT-LIT program current 10th-11th graders (12th graders?) (Tier 1 or 2)
 - Good Earth Village
 - Confirmation Camp June 19-24, 2022
 - Preschool Play Days
 - July 9 and 30; ages 3-5 and an adult; \$30/pair + \$5 for each additional person
 - Intergenerational family camp
 - July 22-24; August 5-7
 - Action Packed Day Camp
 - High School Students
 - Current 8th Graders-current 12th graders
 - July 19 and 20
 - \$15 a day
 - Middle School Students
 - Current 4th graders-current 7th graders
 - MN Zoo, Air Insanity/service day, Bowlocity/movie/Roca?
 - June 7-9
 - \$15 a day
 - Multicultural Youth Justice Experience
 - July 21-23, Will take place at St. John's
 - <https://www.2022myj.com/>
 - Looking for folks who have Thrivent Action Grant
 - \$300 for 10 people
- Fundraising
 - Foundation Beyond the Budget Request \$1500-\$2000
 - Request to WELCA to support 2022myj
 - Palm Sunday Auction?
 - Palm Sunday breakfast?
 - Intergenerational event
 - Coffee/Breakfast when restrictions lifted
 - Date Night in April; 6 months to 11 years
- Sabbatical Committee
 - [Lindsay's Proposal](#)
 - July 24-September 10, 2022
 - Youth and Family Commission to serve as committee to be accountable to. Presentations when I return.

Next meeting=April 7, 2022 at 7pm

February 2022 Monthly Report for Pastor Cheryl

Meetings: I attended the following: two Personnel and two Executive Council, Finance, two Covid Task Force, Council, SEMN Synod Interim Meeting, Special Congregational Meeting, and five Call Committee.

I had 4 Staff Meeting and met with staff during the week.

Worship: Led two zoom worship services. Preached at 4 Services and presided at 4 services. Lead 4 Chapel Services with CKP.

Services: There were 20 worship services and 4 services with Communion.

Pastor Care: Visited with 3 people and called on 1.

Vacation: I used one day of vacation.

Interim associate pastor – Mary Kaye Ashley –February 2022

You are, many of you, a new council. Even while I have been eager to get to know many of you, my prayers are that this council, this congregation, this combination of staff, will seek to do what God calls us to do *right now*, and that we will listen for God leading us to what that is. I will continue to be grateful as I am trying to learn names, catch up on visiting folks, learning about your systems, procedures, expectations. Would everyone reading this on council have ½ hour this month for an interview in person or on Zoom, Duo, Google Meet? Call, text or email with a suggested time, and I'll respond ASAP. If you are not able to, would anyone else in your family be willing to, (kids included!) Please feel free to keep telling me if I don't seem to know something, or if I call you the wrong name 😞 And thanks to all wearing their name tags-it helps! *Please also tell me if there's someone who wants a visit who is not on our visitation lists, or who you think could really use a visit, on the list or not, or someone in the hospital, if they're okay with me and/or the church knowing. Thanks!* You can help me learn some of the things that are not written down. 😊

Here's what I was up to in February:

Visiting with groups – *won't be able to be/or plan to be at every meeting ongoing, but at the beginning, helps me to know things faster.*

4 staff meetings, prepared report for 1 council meeting, and assisted with preparing for and helping happen a congregational meeting, 8 visits with people at home or in facilities or in our building, met with Sr. high youth group twice, 2 mtgs. of Covid response team, led CKP chapel once, visited with Mary Circle, and taught Sunday or Wednesday school 2-3 times, and gathered with the good folks on our visitation team about our work caring for others in our congregation.

Office hours – I am currently in the office, (unless I am out visiting) Tuesday, Wed, Thurs (morn & eve), Fridays, work into evening many days. I am here Sunday mornings & often here Sunday afternoons to do prep work for sermons coming, visits or other upcoming work. Available via email at PMK@stjohnskasson.org, or by calling church office and also by cell (612) 532-7083

Adult education (including senior high youth) –I've asked folks in many ways what kind of adult education they would like, and the responses I've gotten have

been 2 people; 1 said he'd like to do Bible study between services on Sunday mornings, and one said she'd like an afternoon opportunity to gather on maybe a Thursday for maybe a book study. I am going to try to make those happen in April, as I'm scheduled for jury duty yet in March.

Ushers, readers, welcome at desk: *We need help, and we will show people what to do! Anyone who reads well can be a reader of Scripture in worship.* If you have a willingness to contributing to these tasks being done, please let me know, or call me or Annette in the office to know what's currently still open. Thanks! *We really need folks willing to help with these tasks.*

Growth & Hospitality Commission – I have been entrusted with the task/responsibility of working with the Growth & Hospitality Commission. I pray that God will show us where might be a good place to begin to reignite new efforts in this area. Will you pray for that, too?

days off/ vacation info in February:

My contract says I have a week of vacation for every 10 weeks served, up to 5/year. (I am now in the 3rd 10 weeks.) Since I had some commitments in September before I arrived, I have taken some of those days already out of my first 10 weeks serving. Because of a situation in which I was especially able to be helpful to some friends, I took not ½ days off on Thursdays, but whole days until my school's winter break. Thanks for your flexibility & generosity.

Days off used: September 1, 2, November 5, 11, 18, December 4, 11, 18, Feb 23

Sundays off used: September 5 + February 20

continuing education used: ½ day, Sunday, November 7 and November 9 (SE MN Synod Theological Conference), synod Faith Formation Team retreat on Jan 13 & 14 day & half; ELCA Youth Ministry Network Extravaganza Feb 11 and ½ of 13th
continuing ed: 4 ½ days

Available time away, as of 3/1/22

Vacation days remaining through March 30: (30 weeks): 5 days + 1 Sunday

Continuing Ed remaining for 6 months: 3 ½ days

In God's grasp, as y'all are, too

Pr. Mary Kaye

Week Starting on Monday	Preschool Connections (virtual)	CKP Chapel AM	CKP Chapel PM	Wednesday In-Person	Virtual Wednesday	Sunday Zoom	Sunday In Person 1st/Only	Sunday In Person 2nd	Sunday Virtual	Special/ Other Worship	Totals	Notes
Virtual attendance: Total live viewers plus total views / Facebook - *3 second viewers* + YouTube all multiplied by two. Per ELCA reporting suggested guideline												
1/3/2022	124	16	17	11	118	5	41	28	888		934	January 2, 2022 - 9 am service only
						5	48		214		581	
1/10/2022	262			11	76	5	53	34	48		489	Sunday FB livestream had a problem so only streamed to YouTube, more viewers than usual on YouTube, but not as many as on
1/17/2022	8	13	21	23	84	9	32	23	152		365	
1/24/2022	390	13	16	39	126	7	62	55	196		906	Annual Mtg Wednesday Preschool connections - Lindsay shared to her profile, leading to
1/31/2022	16	17	20	27	56	4	72	44	126		382	
TOTAL	784	59	74	111	404	30	267	184	612	0	2525	
2/7/2022	92	17	21	39	80	5	30	92	134		510	Special Congregational Vote Sunday 11:30 am
2/14/2022	82	13	19	33	60		60	24	234		525	
2/21/2022	110	15	20	53	102		72	67	164		603	
2/28/2022	18	17	20	106	128					44	333	Ash Wednesday (Special service = Ash Wednesday 12 pm, Wed evening was livestreamed)
TOTAL	302	62	80	231	370	5	182	183	532	44	1971	
Full attendance for 2022 at https://bit.ly/3JK-2022-attendance												