

**St John's Lutheran Church, Kasson MN**

Present: Heidi D, Heather H, Judy RH, Jane K, Lindsay C, Deacon Amanda, Pastor Mary Kaye, Pastor Cheryl, Michelle C, Jim E, Lacey B

Absent: Darcie M, Jodene S, Grace M

Council Meeting Minutes: April 13th, 2022 @6:00pm

1. Call to order – Heidi 6:02pm
  - a. Approval of agenda - Motion: Michelle; Jim; carried
  - b. Guests
    - Michele Rud, CKP board president
      1. Discussion surrounding the ability of CKP to hire personnel without council vote. After referring to the SJK constitution and personnel handbook, the personnel commission and CKP board have the authority to hire CKP staff without council vote. Motion - Council entrusts personnel and CKP board of directors to hire any staff needed for CKP. Any remarkable issues can still be brought to council from personnel - Pastor Mary Kaye; Michelle; carried.
      2. Propose compensation hours for CKP employees. Motion - Pastor Mary Kaye; Heather; carried.
        - a. Full time (≥32hrs/week) 24 hrs in a school year
        - b. Part time (<32hrs/week) 12 hrs in a school year
        - c. A school year is Sept-May
      3. Directorship role transition to a full time position (35hrs/week). Currently a part time position (20hrs/week) and this is not enough to fulfill the needs of CKP. Motion - Heather; Pastor Mary Kaye; carried.
    - Ariana, Ron, Jodie, and Cresta from the call committee.
      1. Went through the ministry site profile (MSP). Strong conversation, recommendations, ideas, revisions, etc to finalize MSP.
      2. Motion to approve MSP with amendments - Michelle; Pastor Mary Kaye; carried
  - c. Bring forward any correspondence
  - d. Congregation Information meeting - good feedback, suggestion was to hold these quarterly. Council though this was a good idea. Will work toward this.

2. Devotions – Judy

		July 2022	Grace
		Aug 2022	Jodene
		Sept 2022	Jane
Apr 2022	Judy	Oct 2022	Lacey

May 2022	Heidi	Nov 2022	Darcie
June 2022	Jim	Dec 2022	

3. Report(s) – Heidi
  - a. Approve previous meeting minutes, staff reports, commission reports. Motion - Heather; Michelle; carried
4. Finances – Judy
  - a. Discuss previous month’s financials (March). Motion to approve March financials - Michelle; Heidi; carried.
  - b. Good news about credit card; SJK has one with benefits and rewards that were able to be redeemed and credited toward card balance.
  - c. Emergency reserve was established already but was dipped into from major repairs. Need to work toward building it back up again.
  - d. Account numbers for big ticket items must be generated in order to keep fundraising organized and achievable. Magic number for big ticket items is \$10k.
  - e. Judy has asked McKern to fix some discrepancies.
5. Get Down to Business
  - a. SJK Statements - Pastor Cheryl
    - Vision Statement - Helping to connect people with Jesus Christ
    - Mission Statement - To provide opportunities for knowing and following Jesus Christ
  - b. Covid19 – Heather
    - Recommendation from Covid taskforce: Okay to bring communion back to altar rail. Keep cups available for those who wish to continue using those. Motion - Judy; Heidi; carried.
  - c. Personnel – Michelle
    - Approve new hire for CKP-assistant teacher; Michelle; Jim; carried
    - Lindsay - Motion to approve sabbatical as submitted 7/24 to 9/8 back on 9/11 - Heather; Michelle; carried.
    - Deacon Amanda - last Sunday is May 22 and Wednesday May 25.
    - Katie Livingood - last day TBD. Need volunteers to help cover some tasks and help Annette until the position can be filled.
  - d. Volunteerism Commission - Heidi
    - SJK used to have this commission and the council would like to bring this back to life. Help to recruit volunteers for the commissions and other ministries of SJK - Motion - Michelle; Judy; carried. Next we need members for this commission. Contact the office if interested. Please and thank you.
  - e. Council Volunteer(s) to lead these efforts
    - Property usage review - locate policy and review; update as needed - Heidi and Pastor Cheryl

- Create Council Transition packet - research if any such documents exist; start a rough draft - Heidi and Jane
  - Outreach community event #1 - Fall Fest at the beginning of the program year, after service - Lacey and Lindsay
  - Outreach community event #2 - beginning of Dec; coffee house event - Heather and Lindsay
- f. Roundtable
- Worship and Music commission regarding summer services on Sunday. One service at 9am with a few outside services.
  - Property commission will install another hand rail at the altar.
  - Anyone know any contractors that work in concrete work or mud-jacking for sidewalk repair? Let the properties commission know.
  - Dennis Edgar was a guest and gave some history on dedicated accounts.
6. Closed Session if needed. Elected Council Only. - Not held.
  7. God Sightings to share
  8. 9:10 Motion to Adjourn - Michelle; Pastor Mary Kaye. Lord's Prayer

Upcoming Events:

- Next council meeting May 10, 2022 @7pm
- Call Committee Town Hall April 24, 2022 @11:30am (after 2nd service)
- Synod Assembly Saturday May 7th; registration April 21st

Parking Lot (items for future consideration):

- Big Blue Bus - Heather is collecting data and putting a proposal together
- Council book study; 'Growing Young'
- Community wellness group working on proposal for utilizing fellowship hall for indoor playtime for preschool age children
- Audit Report
  - ✓ Documentation of revision history to policies/procedures/forms
  - ✓ IT security project